

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JANUARY 8<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from December 11<sup>th</sup>, 2024 Regular Meeting
  - Minutes from December 19<sup>th</sup>, 2024 Special Meeting
  - Minutes from December 30<sup>th</sup>, 2024 Special Meeting
  - Administration Finance Report for December
  - Treasurer's Report December
  - December Permits Issued – 0
  
- City Hall – Kristi Kath
  - 2025 Commissioner Assignments
  - Resolution 1-2025 Adopting Consignments for 2025
  - Resolution 2-2025 Authorizing Approvals for Signatories
  - Resolution 3-2025 Payments Prior to Council Authorization
  - Resolution 4-2025 Allowing Wire/Automated Bank Payments
  - Resolution 5-2025 Allow Electronic Funds Wire Transfer
  - Resolution 6-2025 AIS Prevention Program
  - 2025 Meeting Schedule – Second Wednesday of Every Month – 6:00pm at City Hall – No Known Conflicts
  - 2025 Mileage Rate Increase to .70 Cents per IRS
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Advanced Utility Solutions Monthly Report
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - December Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  - Frank Kelsey – Land Split Parcel 29.37.18300
  
- Public Forum
  
- Adjourn

**SPECIAL MEETING  
FEBRUARY 4<sup>TH</sup>, 2024 5:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
  - Pay Equity Report discussion and approval for submission

Adjorn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 12<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from January 8<sup>th</sup>, 2025 Regular Meeting
  - Minutes from February 4<sup>th</sup>, 2025 Special Meeting
  - Administration Finance Report for January
  - Treasurer's Report January
  - January Permits Issued – 0
  
- City Hall – Kristi Kath
  - Akeley Ice Racer's Agreement
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Calcium Chloride Contract
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - January Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Trailhead Final Bill
  
- New Business
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
MARCH 12<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from February 12<sup>th</sup>, 2025 Regular Meeting
  - Administration Finance Report for February
  - Treasurer's Report February
  - February Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 7-2025 Hubbard County 2024 Mitigation Plan
  - LBAE Meeting – April 16<sup>th</sup>, 2025 at 11:30am
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Roof Leak at Water Plant
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - February Minutes

- Old Business
  - Akeley Community Projects Committee Report
  - Billboard by T&M Express
  
- New Business
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
APRIL 9<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from March 12<sup>th</sup>, 2025, Regular Meeting
  - Administration Finance Report for March
  - Treasurer's Report March
  - March Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 8-2025 Accepting Donations for the Egg Hunt
  - Resolution 9-2025 Accepting Donations for Community Projects
  - FYI – LBEA April 16<sup>th</sup>, 2025 at 11:30am
  
- Police Department - Jimmy Hansen
  - POST Policy – Confidential Informant
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Thein Bill – Where will the funds come from?
  - Dan Coulter – Water and Sewer Forgiveness
  - Monthly Report

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - March Minutes
- Old Business
  - Akeley Community Projects Committee Report
    - New Emcon Drawing
  - Paul Bunyan Days - Dumpsters
  
- New Business
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
MAY 14<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from April 8<sup>th</sup>, 2025, Regular Meeting
  - Minutes from April 16<sup>th</sup>, 2025, LBOE Meeting
  - Administration Finance Report for April
  - Treasurer's Report April
  - April Permits Issued – 3
  
- City Hall – Kristi Kath
  - Jon Rosco from Miller McDonald– 2024 Audit Presentation
  - Postage Increase – Email Water Bills/Pay More Bills Online
  - Department Head Evaluations in June
  
- Police Department - Jimmy Hansen
  - Posse for Paul Bunyan Days
  - Storage Containers in Town
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - STS Invoice
  - Concrete Work for Paul's Patio
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - April Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JUNE 11<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from May 14<sup>th</sup>, 2025 Regular Meeting
  - Administration Finance Report for May
  - Treasurer's Report May
  - May Permits Issued – 1
  
- City Hall – Kristi Kath
  - Postage Increase – Email Water Bills/Pay More Bills Online
  
- Police Department - Jimmy Hansen
  - Storage Containers in Town
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Billboard
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  - In Control Firewall and Cyber Security Proposals
  - Key for Water Plant to Hawkins
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - May Minutes

- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  - Kristin Fake – Mary Ann Hanson – Single Wide Trailer
  
- Public Forum
  
- Department Head Evaluations
  - Reid Watson
  - Lacey Hitchcock
  - Kristi Kath
  - Jimmy Hansen – Absent – Set for July Regular Meeting

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JULY 9<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from June 11<sup>th</sup>, 2025 Regular Meeting
  - Administration Finance Report for June
  - Treasurer's Report June
  - June Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 10-2025 Acknowledging Donations for National Night Out
  
- Police Department - Jimmy Hansen
  - Storage Containers in Town
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Billboard
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - June Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Hubbard County Highway Department Invoice
  
- New Business
  
- Public Forum
  
- Department Head Evaluations
  - Reid Watson
  - Lacey Hitchcock
  - Jimmy Hansen
  - Kristi Kath

**AKELEY CITY COUNCIL  
REGULAR MEETING  
AUGUST 13<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from July 9<sup>th</sup>, 2025, Regular Meeting
  - Administration Finance Report for July
  - Treasurer's Report July
  - July Permits Issued – 2
  
- City Hall – Kristi Kath
  - Resolution 12-2025 Acknowledging Donations for National Night Out
  - Resolution 13-2025 Transferring State Aid Monies to Roads Account
  - Set Date for Budget Meeting
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  - Wells and Lift Stations Situations
  - Zach Thoma
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - July Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Zach Thoma
    - Emcon Invoice
  
- New Business
  
- Public Forum

**WORK SESSION**  
**September 8<sup>th</sup>, 2025**  
**6:00 PM Akeley City Hall**

**Budget for General Fund**

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

**Discussion of Enterprise funds to pay for Misc. Projects**

**Adjourn**

**AKELEY CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 10<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from August 13<sup>th</sup>, 2025, Regular Meeting
  - Minutes from September 8<sup>th</sup>, 2025, Work Session
  - Administration Finance Report for August
  - Treasurer's Report August
  - August Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 14-2025 Acknowledging Donation for NNO
  - 2026 Preliminary Levy
  - Hubbard County Variance Request
  - LAC Contract
  
- Police Department - Jimmy Hansen
  - Community Service Award
  
- Liquor Store - Lacey Hitchcock
  
- Parks –
  - Billy Krotzer - Paul Bunyan Statue
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  - Well #2 Estimates

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - August Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  - Street in Front of ARCC
  - Kristin Fake – Utility Bills
  
- Public Forum

**SPECIAL MEETING  
SEPTEMBER 15, 2025 6:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
  - Review quotes for 1<sup>st</sup> Street Paving Projects.
  
- Adjorn

**SPECIAL MEETING  
SEPTEMBER 24, 2025 6:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
  - Review quotes for 1<sup>st</sup> Street Paving Projects.
  - Review financing for above projects
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
OCTOBER 8<sup>TH</sup>,2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from September 10<sup>th</sup>, 2025, Regular Meeting
  - Minutes from September 15<sup>th</sup>, 2025, Special Meeting
  - Minutes from September 24<sup>th</sup>, 2025, Special Meeting
  - Administration Finance Report for September
  - Treasurer's Report September
  - September Permits Issued – 0
  
- City Hall – Kristi Kath
  - Hubbard County Variance
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks –
  - FYI – Billboard will be installed on this Friday. 10/10/2025
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - September Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Call Special Meeting for Opening Bids – 11/5/2025
  
- New Business
  
- Public Forum

**SPECIAL MEETING  
NOVEMBER 5<sup>TH</sup>, 2025 6:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
  - Opening Bids for Restroom Project
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 12<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from October 8<sup>th</sup>, 2025, Regular Meeting
  - Minutes from November 5<sup>th</sup>, 2025, Special Meeting
  - Administration Finance Report for October
  - Treasurer's Report October
  - October Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 15-2025 Unpaid Charges
  - Resolution 16-2025 Designating Polling Place
  - Resolution 17-2025 Sponsoring Akeley Paul Bunyan Trail Riders
  - SWP Grant Application
  - CEDA Grant Application
  - December Work Session
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks –
  - End of Year Meeting
  - 2026 Managers Contract

- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Monthly Report
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - October Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
    - Discussion/Decisions on Awarding Bid for Restroom Project
  
- New Business
  - Galen Negan
  
- Public Forum

**AKELEY CITY COUNCIL  
REGULAR MEETING  
DECEMBER 10<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from November 12<sup>th</sup>, 2025, Regular Meeting
  - Minutes from December 8<sup>th</sup>, 2025, Special Meeting
  - Administration Finance Report for November
  - Treasurer's Report November
  - November Permits Issued – 2
  
- City Hall – Kristi Kath
  - Resolution 18-2025 – Acknowledging Donation to Community Projects
  - Resolution 19-2025 – Supporting Local Road Improvement
  - Resolution 20-2025 to Approve 2025 Tax Levy, Collectible in 2026
  - Miller McDonald Letter
  - Arvig Fiber Optic Approval
  - Set End-of-Year Meeting
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks –
  
- Water/Sewer/Maintenance Report – Nate Deshayes/Reid Watson

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - November Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
    - Moore Engineering Invoice
  - Frank Lamb – Farmers Market
  
- New Business
  
- Public Forum

**AKELEY CITY COUNCIL  
REGULAR MEETING  
ADJOURNED ON DECEMBER 10<sup>TH</sup>, 2025  
FOR LACK OF QUROM  
DECEMBER 17<sup>TH</sup>, 2025  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from November 12<sup>th</sup>, 2025, Regular Meeting
  - Minutes from December 8<sup>th</sup>, 2025, Special Meeting
  - Minutes from December 10<sup>th</sup>, 2025, Adjourned Regular Meeting
  - Administration Finance Report for November
  - Treasurer's Report November
  - November Permits Issued – 2
  
- City Hall – Kristi Kath
  - Resolution 18-2025 – Acknowledging Donation to Community Projects
  - Resolution 19-2025 – Supporting Local Road Improvement Program Application
  - Resolution 20-2025 to Approve 2025 Tax Levy, Collectible in 2026
  - Miller McDonald Letter
  - RFP for New Auditors
  - Arvig Fiber Optic Approval
  - Set End-of-Year Meeting
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks –

- Water/Sewer/Maintenance Report – Nate Deshayes/Reid Watson
  - Skid Steer Tire Estimates
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - November Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
    - Moore Engineering Invoice
  - Frank Lamb – Farmers Market
  
- New Business
  - Minnesota Mayors Letter
  - Cory Aukes
  
- Public Forum

**SPECIAL MEETING  
DECEMBER 30<sup>TH</sup>, 2025, 6:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
  - Admin/General Gov. Purchases
  - Police Department Purchases
  - Maintenance Department Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- End-of-Year Transfer
  - Resolution No: 22-2025 \$16,330.44 (Maint. Savings)
    - Or \$3,500.00
  - Resolution No: 23-2025 \$9,555.80 (Capital Improv.)
    - Or \$22,386.24
  - Resolution No: 24-2025 \$14,823.77 (Police Car)
  - Resolution No: 25-2025 \$17,250 (Park/Gen)
  - Resolution No: 26-2025 \$17,250 (Liquor Store/Gen)
- Quotes for paving campground roads

Adjorn