

**AKELEY CITY COUNCIL
REGULAR MEETING
JANUARY 13, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from December 9, 2020 Regular Meeting
 - Minutes from December 29, 2020 Special Meeting
 - Minutes from December 30, 2020 Emergency Meeting
 - Treasurer's Report December
 - December Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for December
 - 2021 Regular Meeting Schedule – 6:00pm the Second Wednesday of every month at City Hall – No known conflicts
 - Commissioner Appointments
 - Resolutions
 - #1-2020 Consignments
 - #2-2020 Bank Signatories
 - #3-2020 Authorization of Payments Prior to Council Approval
 - #4-2020 Authorizing Wire automated Bank payments
 - #5-2020 EFT's
 - #6-2020 AIS
 - 2021 mileage reimbursement per IRS is 56 cents per mile (2020 was 57.5)

- Police Department - Jimmy Hansen
 - Mandated EYEWITNESS IDENTIFICATION POLICY

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Resignation of Park Managers

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - December Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business
 - Moore Engineering – Clif Allen
 - ❖ LRIP (Local Road Improvement Program)

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
JANUARY 20, 2021
6:00 PM AKELEY CITY HALL
THIS IS A CLOSED MEETING**

Call the Meeting to Order

- Roll Call
- Personnel evaluation meeting – Kelly VandenEykel
- Adjourn

**SPECIAL MEETING
JANUARY 28TH, 2020, 4:30 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call

- Water/Sewer – Maintenance Departments
 - Accept resignation of Kelly VandenEykel

 - Moving forward steps
 - Independent Contract Proposals from Kelly
 - Rough numbers from People Service
 - Proposal from AE Operations
 - Tech in attendance for questions

 - Snow Plowing coverage

Adjorn

**SPECIAL MEETING
FEBRUARY 2ND, 2021, 4:30 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Water/Sewer – Maintenance Departments
 - Potential Contracts
 - Moving forward steps

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
FEBRUARY 10TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from January 13th, 2021 Regular Meeting
 - Minutes from January 20th, 2021 Special Meeting
 - Minutes from January 28th, 2021 Special Meeting
 - Minutes from February 2nd, 2021 Special Meeting
 - Treasurer's Report January
 - January Permits Issued – 0
- City Hall – Kristi Kath
 - Administration Finance Report for January
 - 2021 Calcium Chloride Contract
 - SWCD Letter of Support
 - MnDOT Bridge email
 - Local Board of Appeal & Equalization Meeting is on April 27th, 2021 at 11:30am - How?
 - Audit Fieldwork March 2nd & 3rd
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report –
 - Contract proposal reviews
 - Applications discussion
 - Schedule Meeting for interviews

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - January Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Heartland Lakes Development Commission Federal CARES Act funding report

- New Business

- Public Forum

- Adjourn

**SPECIAL MEETING
FEBRUARY 18th, 2021, 5:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call

- Water/Sewer – Maintenance Departments
 - Interviews
 - Wages
 - AE Operations contract review

- Campground Manager application extension

Adjorn

SPECIAL MEETING
FEBRUARY 23rd, 2021, 5:00 PM
AKELEY CITY HALL

- Call the Meeting to Order / Roll Call

- Water/Sewer – Maintenance Departments
 - Recommendation and approval of individual for hire for positions of Water/Sewer Utilities Superintendent trainee and Street/Highway maintenance Supervisor

 - Wage for new hire

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
MARCH 10TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from February 10th, 2021 Regular Meeting
 - Minutes from February 18th, 2021 Special Meeting
 - Minutes from February 23rd, 2021 Special Meeting
 - Treasurer's Report February
 - Administration Finance Report for February
 - February Permits Issued – 0
- City Hall – Kristi Kath
 - Resolution 8-2021 Acknowledging Donations
 - Handbook Health Benefits Policy Change
- Police Department - Jimmy Hansen
 - Revision of Use of Force and Deadly Force Policy
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
 - New Picnic Tables
 - Park Managers

- Water/Sewer/Maintenance Report – Reid Watson
 - Main Lift Station Call Out Box
 - Repair of Truck Door Mirror

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - February Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
APRIL 14TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from March 10th, 2021 Regular Meeting
 - Treasurer's Report March
 - Administration Finance Report for March
 - March Permits Issued – 2
- City Hall – Kristi Kath
 - Resolution 9-2021 Acknowledging Donations
 - Resolution 10-2021 Acknowledging Donations
 - Motion Future Donations
 - Board of Equalization April 27th, 2021 at 11:30am
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
 - New Campground Managers – Rick and Kathy Cole
 - Campground Filming for Explore MN
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - 2020 CCR Drinking Water Report
 - City Wide Clean-Up May 8th-9th

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - March Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Bulk Mailing Account

- New Business
 - Peg Davies – Paul Bunyan Days

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
APRIL 27TH, 2021
5:30 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- 2020 Audit Review and Presentation by auditor
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
MAY 12TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from April 14th, 2021 Regular Meeting
 - Minutes from April 27th, 2021 Board of Equalization Meeting
 - Minutes from April 27th, 2021 Special Meeting
 - Treasurer's Report April
 - Administration Finance Report for April
 - April Permits Issued – 4
- City Hall – Kristi Kath
 - Employee Evaluations in June
- Police Department - Jimmy Hansen
 - National Night Out – August 3rd
- Liquor Store - Lacey Hitchcock
 - Power pole to be moved?
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Bruce Beckley – Sewer Lines
 - Fred McGregor – Letter of Proposal for RV Sites
 - Thein Wells Estimate
 - Sell Snapper Mower

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - April Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Moore Engineering Invoices
 - 34 Project – Cole Nelson
 - Set Public Meeting Date/Time

- New Business
 - Kristin Fake – Housing Ordinances

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JUNE 9TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from May 12th, 2021 Regular Meeting
 - Treasurer's Report May
 - Administration Finance Report for May
 - May Permits Issued – 0
- City Hall – Kristi Kath
 - Resolution 11-2021 Acknowledging Donations
 - LRIP Funding
 - Flag Half Staff on July 10th
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
 - Power Pole Move
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Fred McGregor Contract
 - Bruce Beckley Petition
 - Pumper Truck
 - Roller
 - New Multiparameter Colorimeter

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - May Minutes
 - New Fire Truck

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Employee Evaluations
 - Reid Watson
 - Lacey Hitchcock
 - Jimmy Hanson

- Adjourn

**AKELEY CITY COUNCIL
PUBLIC HEARING
6:00PM JUNE 16TH, 2021**

- Call the Meeting to Order
- Roll Call
- MNDot 34 Project
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JULY 14TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from June 9th, 2021 Regular Meeting
 - Minutes from June 16th, 2021 Public Hearing
 - Treasurer's Report for June
 - Administration Finance Report for June
 - June Permits Issued - 2
- City Hall – Kristi Kath
 - Vote on Waiver for Liability Insurance
 - Resolution 12-2021 Acknowledging Donations
 - Resolution 13-2021 American Rescue Plan Act Funding
 - Resolution 14-2021 Acknowledging Donations – National Night Out
- Police Department - Jimmy Hansen
 - Money for Posse for Paul Bunyan Days
- Liquor Store - Lacey Hitchcock
 - Cleaning/Stocker Position
- Parks – Billy Krotzer
 - Rik Cover for Wood
 - Road by Water Plant

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Pumper Truck
 - Road Above Pavilion
 - Gasket for Irrigator

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - June Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - NSF Policy
 - Unfinished Structures Ordinance Enforcement

- New Business

- Public Forum

- Employee Evaluations
 - Kristi Kath

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
AUGUST 11TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from July 14th, 2021 Regular Meeting
 - Treasurer's Report for July
 - Administration Finance Report for July
 - July Permits Issued - 0
- City Hall – Kristi Kath
 - American Rescue Plan/Small Cities Assist. Program Funds Received
 - Resolution 15-2021 Acknowledging Donations
 - Resolution 16-2021 Acknowledging Donations
 - Set Budget Work Session
- Police Department - Jimmy Hansen
 - Allegations of Misconduct Policy Revised
- Liquor Store - Lacey Hitchcock
 - Cleaner/Stocker Position
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Electric Pump Quote

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - July Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Moore Engineering Invoice #27548
 - Cole Nelson – MN Dot TH 34 Project
 - Julie Schwartz
 - Resolution 17-2021 Layout Approval/Disapproval
 - Bruce Beckley – Water Connection/Invoices

- New Business
 - Mary Schwartz – WSB Signs

- Public Forum

- Adjourn

WORK SESSION
August 24TH, 2020
6:00pm Akeley City Hall

Budget for General Fund

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
SEPTEMBER 8TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from August 11th, 2021 Regular Meeting
 - Minutes from August 24th, 2021 Work Session
 - Treasurer's Report for August
 - Administration Finance Report for August
 - August Permits Issued - 2
- City Hall – Kristi Kath
 - Raise Credit Card Limit
 - LAC Contract
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Water Tower Leak Weld
 - MPCA Inspections
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - August Minutes

➤ Old Business

- Akeley Community Projects Committee Report
 - Moore Engineering Invoice #27824
- Cole Nelson – MN Dot TH 34 Project
 - Resolution 17-2021
- Speed Sign Quotes
- Kristin Fake

➤ New Business

- Ted Vankempen – American Relief Plan Funds – Hubbard County

➤ Public Forum

➤ Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
OCTOBER 13TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from September 8th, 2021 Regular Meeting
 - Treasurer's Report for September
 - Administration Finance Report for September
 - September Permits Issued - 4
- City Hall – Kristi Kath
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
 - Rik & Kathy Not Returning – Approval to Start Hiring Process
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Johnson Jet Line Contract
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - September Minutes
- Old Business
 - Akeley Community Projects Committee Report
 - Bobbie Wosika Reimbursement

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
NOVEMBER 10TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from October 13th, 2021 Regular Meeting
 - Treasurer's Report for October
 - Administration Finance Report for October
 - October Permits Issued – 1
- City Hall – Kristi Kath
 - Resolution 18-2021 Agreeing to Purchase, Install, Maintain Speed Signs
 - Resolution 19-2021 Designating Polling Place
 - Resolution 20-2021 Adopting Lien or Assessment for Unpaid Charges
 - Set Next Budget Meeting
- Police Department - Jimmy Hansen
 - New Radio
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Tracer Wire Specification
 - Key Pad

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - October Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Bobbie Wosika Reimbursement
 - Moore Engineering Invoice

- New Business
 - Clif Allen & Tyson Hajicek – Moore Engineering

- Public Forum

- Adjourn

WORK SESSION
December 6th, 2021
6:00 pm Akeley City Hall

Budget for General Fund

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

Discussion of water / sewer rate increase

Discussion of enterprise funds budgets

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
DECEMBER 8TH, 2021
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from November 10th, 2021 Regular Meeting
 - Minutes from December 6th, 2021 Work Session
 - Treasurer's Report for November
 - Administration Finance Report for November
 - November Permits Issued – 0
- City Hall – Kristi Kath
 - Resolution 21-2021 Sponsoring Akeley Paul Bunyan ATV Trailriders
 - Resolution 22-2021 Approving 2021 Tax Levy
 - Amendment 1-2021 Ordinance 101 Schedule of Fees
 - Resolution 23-2021 Authorizing Summary Publication
 - T&M Liquor License
 - Pay Equity Compliance – Pay Increase
 - Additional ARPA Funds
 - Set End of Year Finance Meeting
- Police Department - Jimmy Hansen
- Liquor Store - Lacey Hitchcock
- Parks – Billy Krotzer
- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Snow Removal Ordinance

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - November Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Speed Sign Purchase

- New Business

- Public Forum

- Adjourn

**SPECIAL MEETING
DECEMBER 29TH, 2021, 6:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Hubbard County ARPA Applications
 - ~ Chuck Andress (Community Projects)
 - ~ Clif Allen – Moore Engineering
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
 - Admin/General Gov. Purchases
 - Police Department Purchases
 - Maintenance Department Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- End-of-Year Transfer
 - Resolution No: 24-2021 \$4,509.29 (Police Savings)
 - Resolution No: 25-2021 \$20,000.00 (Park/Gen)
 - Resolution No: 26-2021 \$5,000.00 (Liquor Store/Gen)
 - Resolution No: 27-2021 \$13,750.00 (Lighting Project Savings Account)
 - Resolution No: 28-2021 \$16,000.00 (Maintenance New Vehicle Savings Account)
 - Resolution No: 29-2021 \$16,842.80 (State Aide for Roads to Capital Improvement Savings Account)
 - Resolution No: 30-2021 \$50,000.00 (Liquor Store Savings Account)

Adjourn