

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JANUARY 12, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from December 8, 2021 Regular Meeting
  - Minutes from December 29, 2021 Special Meeting
  - Administration Finance Report for December
  - Treasurer's Report December
  - December Permits Issued – 0
  
- City Hall – Kristi Kath
  - 2022 Regular Meeting Schedule – 6:00pm the Second Wednesday of every month at City Hall – No known conflicts
  - Commissioner Appointments
  - Resolutions
    - #1-2022 Consignments
    - #2-2022 Bank Signatories
    - #3-2022 Authorization of Payments Prior to Council Approval
    - #4-2022 Authorizing Wire automated Bank payments
    - #5-2022 EFT's
    - #6-2022 AIS
  - 2022 mileage reimbursement per IRS is 58.5 cents per mile (2021 was 56)
  - FYI Audit fieldwork day is set for February 8
  - Flex Plan proposal
  - MNDot TH 34 project – No parking or sidewalk by church
    - Peg Davies
  
- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Park Managers update
  
- Water/Sewer/Maintenance Report –
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - December Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  
- Public Forum
  
- Adjourn

**SPECIAL MEETING  
JANUARY 31, 2022, 5:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- 2021 Pay Equity Report / Submission

Adjorn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 9<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from January 12<sup>th</sup>, 2022 Regular Meeting
  - Minutes from January 31<sup>st</sup>, 2022 Special Meeting
  - Administration Finance Report for January
  - Treasurer's Report January
  - January Permits Issued – 0
  
- City Hall – Kristi Kath
  - Calcuim Chloride Contract
  - Local Board of Appeals and Equalization Meeting - April 26<sup>th</sup> 11:30am
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Park Managers Contract
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Lift Gate
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - January Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Moore Engineering Invoice #29104 & #29105
    - Community Projects Letter
  
- New Business
  
- Public Forum
  
- Adjourn

**SPECIAL MEETING  
FEBRUARY 23, 2022, 6:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Deputy Clerk wages
- Compensation policy change

Adjorn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
MARCH 9<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from February 9<sup>th</sup>, 2022 Regular Meeting
  - Minutes from February 23<sup>rd</sup>, 2022 Special Meeting
  - Administration Finance Report for February
  - Treasurer's Report February
  - February Permits Issued – 0
  
- City Hall – Kristi Kath
  - Moore Engineering Bills
  - Resolution 7-2022 Acknowledging Donation
  - Future Egg Hunt Donations Motion
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Lift Gate Estimates
  - Riser Pipe Issue
  - Tower Interior Bowl Repair
  - Electric Pump

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - February Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
    - Moore Engineering Invoice #29279 & #29278
  
- New Business
  
- Public Forum
  
- Adjourn



**SPECIAL MEETING  
MARCH 28, 2022, 4:30PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Reestablish existing boundaries and polling places

Adjorn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
APRIL 13<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from March 9<sup>th</sup>, 2022 Regular Meeting
  - Minutes from March 28<sup>th</sup>, 2022 Special Meeting
  - Administration Finance Report for March
  - Treasurer's Report March
  - March Permits Issued – 0
  
- City Hall – Kristi Kath
  - Audit Review Jon Roscoe
  - Moore Engineering Cliff Allen
  - Hubbard County Assessor Contract Renewal
  - Resolution 9-2022 Egg Hunt Donations
  - Resolution 10-2022 Community Projects Donation
  - ARPA Funds to Tower Repair Bill
  - Reminder of Board of Appeals and Equalization on 4/26/22 at 11:30am
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Late Park Opening
  - Seasonal Size Adherence

- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Water Hydrants Repairs
  - City Wide Clean-Up May 14-15
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - March Minutes
  - Joint Powers Agreement Proposed Changes
  
- Old Business
  - Akeley Community Projects Committee Report
    - Community Projects Letter
  
- New Business
  - HRA Nate George
  
- Public Forum
  
- Adjourn

# **LOCAL BOARD OF APPEALS**

**APRIL 26<sup>TH</sup> 2022**

**11:30AM AKELEY CITY HALL**

## **1. BOARD OF APPEALS**

**Adjourn**

**AKELEY CITY COUNCIL  
REGULAR MEETING  
MAY 11<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from April 13<sup>th</sup>, 2022 Regular Meeting
  - Minutes from April 26<sup>th</sup>, 2022 Board of Equalization Meeting
  - Administration Finance Report for April
  - Treasurer's Report April
  - April Permits Issued – 2
  
- City Hall – Kristi Kath
  - Moore Engineering Invoice
  - Liability Coverage Waiver Form
  - Resolution 11-2022 LGA Formula
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Water Hydrants Repairs
  - Standpipe in Water Tower
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - April Minutes

- Old Business
  - Akeley Community Projects Committee Report
    - Community Project – Non-Profit
  - Speed Signs
  
- New Business
  - Neil Elavsky
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JUNE 8<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from May 11<sup>th</sup>, 2022 Regular Meeting
  - Administration Finance Report for May
  - Treasurer's Report May
  - May Permits Issued – 0
  
- City Hall – Kristi Kath
  - Hubbard County Attorney Contract
  - Billboard Contract
  - Employee Evaluations July 13<sup>th</sup>
  
- Police Department - Jimmy Hansen
  - Hubbard County Posse – Paul Bunyan Days
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - 2<sup>nd</sup> Clean-up Day
  - Painting Crosswalks
  - Herb's Mower

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - May Minutes
  - Joint Powers Agreement
  
- Old Business
  - Akeley Community Projects Committee Report
    - Community Project – Non-Profit
  - Speed Signs
  
- New Business
  - Peg Davies-Paul Bunyan Days
  - Akeley Seniors Marie Crosby/Joel – Cleaning
  
- Public Forum
  
- Adjourn



**SPECIAL MEETING  
JUNE 29<sup>TH</sup>, 2022 6:00PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Potential Wage Increases

Adjorn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
JULY 13<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from June 8<sup>th</sup>, 2022 Regular Meeting
  - Minutes from June 29<sup>th</sup>, 2022 Special Meeting
  - Administration Finance Report for June
  - Treasurer's Report June
  - June Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 12-2022 Acknowledging Donations
  - Resolution 13-2022 Acknowledging Donation
  - Moore Engineering TH34 Utilities Task Order
  - Paul Bunyan Repair
  - New Mileage Rates .625 per mile as of July 1<sup>st</sup>, 2022
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Herb's Mower

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - June Minutes
  - Joint Powers Agreement
  
- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  - Robbie McGrath
  
- Public Forum
  
- Employee Evaluations
  - Reid Watson
  - Lacey Hitchcock
  - Jimmy Hansen
  - Kristi Kath
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
AUGUST 10<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from July 13<sup>th</sup>, 2022 Regular Meeting
  - Administration Finance Report for July
  - Treasurer's Report July
  - July Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 14-2022 Acknowledging Donations
  - Resolution 15-2022 Acknowledging Donation
  - TH 34 Temporary Easements
  - LAC Contract
  - Set Budget Work Session
  
- Police Department - Jimmy Hansen
  - Avoiding Racial Profiling Policy
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Their Well #2 Well
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - July Minutes

- Joint Powers Agreement
- Old Business
  - Akeley Community Projects Committee Report
    - Moore Engineering Invoice #s 30548 & 30549
- New Business
  - Austin & Kayla Hickman
- Public Forum
- Adjourn

**WORK SESSION**  
**August 22<sup>nd</sup>, 2022**  
**6:00pm Akeley City Hall**

**Budget for General Fund**

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

**Adjourn**

**AKELEY CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 14<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from August 10<sup>th</sup>, 2022 Regular Meeting
  - Minutes from August 22<sup>nd</sup>, 2022 Work Session
  - Administration Finance Report for August
  - Treasurer's Report August
  - August Permits Issued – 2
  
- City Hall – Kristi Kath
  - Resolution 21-2022 Vacation of Alley & Street
  - Account Inactivity Advice
  - 2023 Tax Levy
  
- Police Department - Jimmy Hansen
  - Avoiding Racial Profiling Policy
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - August Minutes
  - Joint Powers Agreement

- Old Business
  - Akeley Community Projects Committee Report
  
- New Business
  
- Public Forum
  
- Adjourn



**AKELEY CITY COUNCIL  
REGULAR MEETING  
OCTOBER 12<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from September 14<sup>th</sup>, 2022 Regular Meeting
  - Administration Finance Report for September
  - Treasurer's Report September
  - September Permits Issued – 2
  
- City Hall – Kristi Kath
  - Resolution 22-2022 Temporary Easement Money into Lighting Fund
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - Park Managers for 2023
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - September Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  - Robbie McGrath

- New Business
  - Draft of Proposed Purchase Agreement Option
  - Kristin Fake
  
- Public Forum
  
- Adjourn

**AKELEY CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 9<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from October 12<sup>th</sup>, 2022 Regular Meeting
  - Administration Finance Report for October
  - Treasurer's Report October
  - October Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 24-2022 Acknowledging Donations Community Projects
  - Resolution 25-2022 Acknowledging Donation NNO
  - Resolution 26-2022 Unpaid Water Assessments
  - Resolution 27-2022 Polling Place
  - Resolution 28-2022 ATV Sponsorship
  - Resolution 29-2022 Certifying Election Results
  - T & M Liquor License
  - Work Session December
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
  - Video of Lagoon
  - Quote for Lagoon Bugs Team Industries

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
  - October Minutes
  
- Old Business
  - Akeley Community Projects Committee Report
  - Purchase Agreement Language
  
- New Business
  - Akeley Ice Racers
  
- Public Forum
  
- Adjourn

**WORK SESSION**  
**December 6th, 2022**  
**5:00 pm Akeley City Hall**

**Budget for General Fund**

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

**Discussion of Water/Sewer Rate Increase**

**Discussion of Enterprise Funds Budgets**

**Discussion of the 2023 Park Managers Contract**

**Adjourn**

**AKELEY CITY COUNCIL  
REGULAR MEETING  
DECEMBER 14<sup>TH</sup>, 2022  
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
  - Minutes from November 9<sup>th</sup>, Regular Meeting
  - Minutes from December 6<sup>th</sup>, Work Session
  - Administration Finance Report for November
  - Treasurer's Report November
  - November Permits Issued – 0
  
- City Hall – Kristi Kath
  - Resolution 30-2022 Approving 2022 Tax Levy
  - Amendment No 1-2022 of Ordinance No 101 Schedule of Charges
  - Resolution 31-2022 Summary Publication
  - Semmler Easement
  - Moore Engineering Invoice 31900
  - End of Year Finance Meeting
  
- Police Department - Jimmy Hansen
  
- Liquor Store - Lacey Hitchcock
  
- Parks – Billy Krotzer
  - 2023 Park Managers Contract
  
- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson



**SPECIAL MEETING  
DECEMBER 27<sup>TH</sup>, 2022, 5:00 PM  
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
  - Admin/General Gov. Purchases
  - Police Department Purchases
  - Maintenance Department Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- End-of-Year Transfer
  - Resolution No: 32-2022 \$7,059.33 (Police Savings)
  - Resolution No: 33-2022 \$ (Park/Gen)
  - Resolution No: 34-2022 \$ (Liquor Store/Gen)
  - Resolution No: 35-2022 \$13,750.00 (Lighting Project Savings Account)

Adjorn