

**MINUTES OF THE AKELEY CITY COUNCIL
PUBLIC HEARING
HELD AT AKELEY CITY HALL 5:30PM, JANUARY 11TH, 2023**

The Akeley City Council met in a Public Hearing Wednesday January 11th, 2023. Mayor Brian Hitchcock called the meeting to order at 5:30pm.

Council members present: Brian Hitchcock, Dale Nelson, Dan Riggs, Billy Krotzer, and Bobbie Wosika

Council members absent:

The reason for the public hearing was to discuss the dissolution of the Akeley Housing and Redevelopment Authority:

- Kristi states that she was not able to get a treasurer's report. She says that their assets are around \$13,700.00. She states that she has requested that the HRA give the council a resolution. The resolution needs to state that the HRA assets will be transferred to the city. After the city receives the resolution, then the council will approve the resolution to dissolve the HRA.
- Dan asks what the funds that will be received can be used for. Kristi states that they need to go towards either a permanent project or towards a debt. Further discussion on what the money should be used for.

Motion by Billy Krotzer to adjourn at 5:43pm, seconded by Bobbie Wosika, passed.

Respectfully submitted by:
Michaela Dunham
Deputy Clerk

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, JANUARY 11TH, 2023

The Akeley City Council met in a regular meeting Wednesday, January 11th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Billy Krotzer, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from December 14th, 2022 Regular Meeting
- Minutes from December 27th, 2022 Special Meeting
- Treasurer's Report for December
- Total disbursements including all automatic payments equaling \$146,052.15. Check numbers #20888 to #20964. Voided check number 20965 due to print error. Total receipts including all automatic deposits equaling \$283,090.86.
- Administration Finance Report for December
- December Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda correction of \$10m under water/sewer maintenance to \$10,000 and also the addition of a discussion on the plow on the city truck under water/sewer maintenance, seconded by Dan Riggs, passed.**

City Hall – Kristi Kath

- Discussion on the commissioners. Dale Nelson's name replaced Nathan Georges on the list.
- **Motion by Dan Riggs to approve the commissioner appointments, seconded by Billy Krotzer, passed.**
- Dan Riggs states that Steve Bolton has given his verbal resignation as the city attorney.
- Resolution 1-2023 is a resolution to adopt consignments for 2023. Dan Riggs states that the attorney that is in the resolution as the city attorney may be the attorney that sued the city three years ago and would like to approve the resolution omitting the city attorney for the time being.
- **Motion by Dan Riggs to approve resolution 1-2023 with the omission of J. Brad Person as the city attorney for the time being, seconded by Billy Krotzer, passed.**
- Resolution 2-2023 is a resolution for authorization approvals for signatories of all accounts at First National Bank of Walker – Akeley Branch.
- **Motion by Billy Krotzer to approve resolution 2-2023, seconded by Bobbie Wosika, passed.**
- Resolution 3-2023 is a resolution for payments prior to council authorization.
- **Motion by Bobbie Wosika to approve resolution 3-2023, seconded by Billy Krotzer, passed.**
- Resolution 4-2023 is a resolution allowing wire/automated bank payments.
- **Motion by Billy Krotzer to approve resolution 4-2023, seconded by Dan Riggs, passed.**
- Resolution 5-2023 is a resolution for policy to allow electronic funds wire transfer.
- **Motion by Dan Riggs to approve resolution 5-2023, seconded by Billy Krotzer, passed.**
- Resolution 6-2023 is a resolution authorizing the City of Akeley to contribute funds to Hubbard County Aquatic Invasive Species (AIS) Prevention Program. It will authorize the city to contribute \$1,150.00 to AIS Prevention Program. It raised from last year due to the hourly wage increasing from \$22.00 an hour to \$25.00 an hour.
- **Motion by Billy Krotzer to approve resolution 6-2023, seconded by Dan Riggs, passed.**
- Resolution 7-2023 is a resolution acknowledging the donation from the Akeley Chamber Donation Jar, Thomas Crook, and Peg Davies for the Akeley Community Projects Fund.
- **Motion by Bobbie Wosika to approve resolution 7-2023, seconded by Billy Krotzer, passed.**

- The 2023 regular council meeting schedule for the second Wednesday of every month at 6pm has no known conflicts.
- **Motion by Dan Riggs to approve the 2023 regular council meeting schedule for the second Wednesday of every month at 6:00pm, seconded by Billy Krotzer, passed.**
- The 2023 mileage reimbursement per the IRS is now 65.5 cents per mile.
- **Motion by Bobbie Wosika to approve the 2023 mileage reimbursement of 65.5 cents per mile, seconded by Dale Nelson, passed.**

Police Department – Jimmy Hansen

- Jimmy was absent.

Liquor Store - Lacey Hitchcock

- Lacey was absent.
- Bobbie states that there was an article in the Park Rapids Enterprise about the Akeley Liquor Store being the 14th most profitable in the state for 2021.

Parks - Billy Krotzer

- Bernie and Carol Penner accepted the 2023 campground managers contract.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Water and sewer received a \$10,000 dollar grant from Minnesota Department of Health. It will be used for the generator for the lift station.
- Dan discusses that the plow on the front of the city pick up is getting wore out. Reid brought it to Akeley Auto and was quoted \$2,000.00 to fix it. Dan stated that he took a look at it and he could fix it for \$1,000.00. If it doesn't get fixed it will break.
- **Motion by Billy Krotzer to approve up to \$1,000.00 to fix the plow, seconded by Bobbie Wosika, passed. Dan Riggs abstained.**

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of December minutes.

Old Business

- Discussion on Moore Engineering invoices. Invoice number 32130 is for task order number three in the amount of \$828.75 for design services and grant administration. Invoice number 32131 is for task order number two in the amount of \$341.25 for grant administration. Bobbie states that she would like to table these until further information is gathered and then approve them next month.
- **Motion by Bobbie Wosika to pay invoice number 32130 in the amount of \$828.75 after clarification on what it is for, seconded by Dan Riggs, passed.**
- **Motion by Bobbie Wosika to pay invoice number 32131 in the amount of \$341.25 after clarification on what it is for, seconded by Dan Riggs, passed.**
- Chuck reported that they worked with Chris Sonmor from Moore Engineering, and they have gotten the site plan pretty much finalized. The committee has picked out a possible pre cast building for the bathrooms. They are now waiting on a "stick built" quote from Encon Fundraising efforts is ramping up with new help from Jean Ruzicka.

New Business

- Discussion on variance from Joel and Kristen Schneeberger. It is more of just an FYI that they applied for a variance from Hubbard County for building on their lake shore.
- **Motion by Dan Riggs that the city is in favor for approving the variance from Joel and Kristen Schneeberger, seconded by Dale Nelson, passed.**

Public Forum

Motion by Dan Riggs to adjourn 6:34pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham
Deputy Clerk**

**MINUTES OF THE AKELEY CITY COUNCIL
SPECIAL MEETING
HELD AT AKELEY CITY HALL 9:00AM, FEBRUARY 6TH, 2023**

The Akeley City Council met in a Special Meeting February 6th, 2023. Mayor Brian Hitchcock called the meeting to order at 9:04am.

Council members present: Brian Hitchcock, Dale Nelson, Dan Riggs, Billy Krotzer, and Bobbie Wosika

Council members absent:

The reason for the special meeting was to vote on resolution 8-2023 that would deem the City of Akeley a mail-in ballot for the 2023 elections.

- The city would only be doing mail-in ballots for the year 2023 due to the Hubbard County Commissioner seat being vacant. If there are more than a two people on the ballot, there will be a primary held on May 9th, 2023 and then the general election on August 8th, 2023. If there is only two people on the ballot there would only be one election that would be held on May 9th, 2023.
- Hubbard County would be responsible for the cost and it would not financially impact the City.
- Discussion on making sure to get it out to the public so that they are aware. Kristi states that she will publish it in the newspaper. It can also be put on the water bills.
- **Motion by Bobbie Wosika to approve resolution 8-2023, seconded by Billy Krotzer, passed.**

Motion by Dan Riggs to adjourn at 9:10am, seconded by Billy Krotzer, passed.

Respectfully submitted by:
Michaela Dunham
Deputy Clerk

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, FEBRUARY 8TH, 2023

The Akeley City Council met in a regular meeting Wednesday, February 8th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Billy Krotzer, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from January 11th, 2023 Regular Meeting
- Minutes from January 11th, 2023 Public Hearing
- Minutes from February 6th, 2023 Special Meeting
- Treasurer's Report for January
- Total disbursements including all automatic payments equaling \$133,335.25. Check numbers #20965 to #21037. Total receipts including all automatic deposits equaling \$61,968.06.
- Administration Finance Report for January
- January Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda adding discussion on Juneteenth under new business, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Resolution 9-2023 is a resolution dissolving the HRA. Transferring all assets to the city in the amount of \$13,178.70.
- **Motion by Dan Riggs to approve resolution 9-2023, seconded by Billy Krotzer, passed.**
- Discussion on where the funds will be deposited. Brian states that the bathroom project is where he thinks would be the best option on where the funds should go. Rest of council agreed.
- **Motion by Brian Hitchcock to deposit the HRA assets in the amount of \$13,178.70 to the Community Projects Fund, seconded by Dan Riggs, passed.**
- Resolution 10-2023 is a resolution amending the consignments resolution due to not having an attorney picked out. There are two different options. Jon Baker and Zachary Johnson. Kristi states that Zachary Johnson has had a lot of experience in being a city attorney. He has discounted rates for cities. 0-25 hours is \$200.00 an hour, 26-50 hours is \$150.00 an hour, and 51+ hours is \$100.00 an hour.
- **Motion by Bobbie Wosika to approve resolution 10-2023 with Zachary Johnson named the city's attorney, seconded by Dan Riggs, passed.**
- Discussion on land that is going for auction from Hubbard County. It is parcel numbers 29.37.04400 and 29.37.04500. It was tax forfeited. Brian states that it might be a good for the city to get it. The building is causing damage to City Hall and if the city owned it, it could be used for a various amount of things. The city has 60 days from the date on the letter to decide what they would like to do. If they do not get an answer the land will go to auction.
- **Motion by Brian Hitchcock to table the land for auction until next regular meeting, seconded by Dale Nelson, passed. Dan Riggs abstained.**

Police Department – Jimmy Hansen

- Jimmy states everything is going well.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Nothing to report.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Kristi discussed the Calcium Chloride Contract. She states that Reid suggests going with what the city has been getting every year. The total cost would be \$2,683.30.
- **Motion by Dan Riggs to approve the 2023 calcium chloride contract in the amount of \$2,683.30 to come from the same account that it did last year, seconded by Billy Krotzer, passed.**
- Discussion on the Neptune upgrade. Kristi states that what the city uses now is beyond it's last leg. If anything were to go wrong with what the city uses now, there would be no parts to fix it because they are no longer being made. Reid will need to finish up the rest of the properties that need to be switched from probe to radio reads. The cost of the upgrade is \$8,400.00 with an annual fee of \$1,200.00. This is more of an FYI that must happen.
- **Motion by Dan Riggs to approve the Neptune upgrade from Ferguson Water Works in the amount of \$8,400.00, seconded by Bobbie Wosika, passed.**

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of January minutes.
- Billy Krotzer stated that the fire department finally got the grant. They already have the air packs and have been training with them.
- They have gotten four new members in the last six months. They have all passed EMR training.

Old Business

- Anthony Collyard was there to discuss the MnDot Co-Op Agreement. Dan asks why the city cost is so much more than what was proposed earlier. The total city cost is \$192,889.93. Anthony states that prices have gone up a lot in the last year. Kristi also states that it was not known before what it was going to cost for water main work which the cost of just that work is \$83,734.65.
- Resolution 11-2023 is a resolution that the City of Akeley enter into MnDot agreement number 1052337 with the State of Minnesota Department of Transportation. The payment will need to be paid in May. This is an estimate so it could change. It could either be lower or higher. Until they get bid numbers, they really can't determine the cost.
- **Motion by Dan Riggs to approve resolution 11-2023, seconded by Billy Krotzer, passed.**
- Chuck Andres discusses the site plans for the bathroom project. He asks the council to approve the site plan that was included in the packet.
- There was a discussion on the placement of the bathrooms in the ally way and that would close it off to any traffic and is currently in the way ATV's get through town. This placement was different from anything the council had previously seen.
- There was further discussion and all on the council agreed that they do not want to close the ally and asked chuck to have the site plan redone and then brought back to the council for approval.
- Chuck had also asked the council to change the highway 34 project so that the currently planned boulevard could be changed into a place that ATV's could use. Nels Kramer was also present and voiced his opinion on the same matter. Brian stated that changing the project now is not an option and that it was not previously considered due to the prohibitive expense to the city.
- Chuck also asked the city if they would draft a letter of support to be sent to Dave Shotzko for the continued progress of the previously planned helipad on the DNR land next to the park.
- There was discussion by council and also John Stewart who previously worked for the DNR and had spearheaded the project.
- There was further discussion on the positive aspects of having the helipad.
- **Motion by Bobbie Wosika approving Kristi drawing up a letter to send to Dave Shotzko for the helipad, seconded by Billy Krotzer, passed.**

- Kristi states that Hubbard County will be paying for the notification in the newspaper for the city going to mail in ballots for the special election. Hubbard County will also be sending out postcards to citizens notifying them of the mail in ballots.

New Business

- Discussion on Juneteenth being added as paid holiday. It was tabled until the next meeting.

Public Forum

- Neil Elavsky was there to voice his concerns once again with the Liquor Store management. After a brief time, council halted his comments due to the repetition of his statements from previous meetings.

Motion by Bobbie Wosika to adjourn 7:06pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaela Dunham
Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, MARCH 8TH, 2023

The Akeley City Council met in a regular meeting Wednesday, March 8th, 2023. Acting Mayor Dan Riggs called the meeting to order at 6:00pm.

Council members present: Dan Riggs, Billy Krotzer, and Bobbie Wosika

Council members absent: Brian Hitchcock and Dale Nelson

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from February 8th, 2023 Regular Meeting
- Treasurer's Report for February
- Total disbursements including all automatic payments equaling \$121,003.00. Check numbers #21038 to #21099. Total receipts including all automatic deposits equaling \$92,384.11.
- Administration Finance Report for February
- February Permits Issued – 0
- **Motion by Billy Krotzer to approve the consent agenda adding Crystal Mathisrud under new business, seconded by Bobbie Wosika, passed.**

City Hall – Kristi Kath

- Resolution 12-2023 is a resolution accepting donations for the Akeley Community Egg Hunt.
- **Motion by Billy Krotzer to approve resolution 12-2023, seconded by Bobbie Wosika, passed.**
- Discussion on Juneteenth becoming a paid holiday and needs to be adopted into the city's policies.
- **Motion by Bobbie Wosika to approve Juneteenth as a paid holiday, seconded by Billy Krotzer, passed.**
- Discussion on the land for auction that was discussed at the last regular meeting and was tabled. Kristi states that after further research she has found that the city would not have the finances to purchase the property due to the 34 project this year.
- **Motion by Billy Krotzer to sign the certificate of county board of classification of forfeited lands as provided by Minnesota statutes, seconded by Bobbie Wosika, passed.**
- Just and FYI that the Board of Appeal and Equalization meeting is on April 25th, 2023 at 10:30am. It will be held at City Hall.

Police Department – Jimmy Hansen

- Kristi and Jimmy worked on a grant for National Night Out. They were approved for a \$1,000.00 grant from the MN Chief of Police Association.
- The mechanical issue with the squad car siren is being fixed. A new siren control box has been ordered and will be installed next week.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Nothing to report.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Mike and Reid were absent. They are both at the MN Rural Water Conference.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of February minutes.
- Report of March minutes
- Meetings will be moved back to the third Thursday of every month at 7:00pm starting in April.

Old Business

- Kristi discusses the site plan for the Akeley Community project. It was already discussed at last month's meeting and the alterations discussed have then been made. The council just needs to approve the site plan.
- **Motion by Bobbie Wosika to approve the new site plan for the new bathroom, seconded by Billy Krotzer, passed.**

New Business

- Akeley City's new attorney, Zach Johnson, introduced himself.
- Crystal Mathisrud, from the Hubbard County Soil and Water Conservation, was there to ask the council for a letter of support for them to receive grant money for forest gardens. They are looking to set up 4 demonstration gardens in Hubbard County.
- **Motion by Bobbie Wosika to approve a letter of support for the Hubbard County Soil and Water Conservation, seconded by Billy Krotzer, passed.**

Public Forum

- Steve Keranen was there to introduce himself. He is running for the Hubbard County District 4 Commissioner's seat.

Motion by Billy Krotzer to adjourn 6:26pm, seconded by Bobbie Wosika, passed.

**Respectfully Submitted by,
Michaella Dunham
Deputy Clerk**

**MINUTES OF THE AKELEY CITY COUNCIL
SPECIAL MEETING
HELD AT AKELEY CITY HALL 6:00PM, MARCH 16TH, 2023**

The Akeley City Council met in a Special Meeting March 16th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dale Nelson, Dan Riggs, and Bobbie Wosika

Council members absent: Billy Krotzer

The reason for the special meeting was to vote on bids for tree removal at Paul's Patio Park.

- The DNR is requiring it to be done by the end of this month due to Northern Long Eared Bats that are a protected species.
- Stans Tree Removal has a bid of \$3,900.00 for all the trees not including stump removal.
- Kristi confirmed that the stumps do not have to be removed.
- Central Lakes Tree Service has a bid of \$2,000.00. The city would need to provide a place for them to dump the limbs which the city has a place for them.
- Bobbie states that she would personally vouch for Eli as she has seen him in action and he did a great job.
- Kristi confirmed the current balance in the community projects account is \$29,673.31. Funds are available for the project.
- **Motion by Dan Riggs to approve Central Lakes Tree Service to remove the trees in the amount of \$2,000.00. Funds to be paid from the community projects account, seconded by Bobbie Wosika, passed.**

Motion by Dan Riggs to adjourn at 6:05pm, seconded by Dale Nelson, passed.

Respectfully submitted by:
Michaella Dunham
Deputy Clerk

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, APRIL 12TH, 2023

The Akeley City Council met in a regular meeting Wednesday, April 12th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Billy Krotzer, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from March 8th, 2023 Regular Meeting
- Minutes from March 16th, 2023 Special Meeting
- Treasurer's Report for March
- Total disbursements including all automatic payments equaling \$122,445.27. Check numbers #21100 to #21175. Total receipts including all automatic deposits equaling \$103,650.35.
- Administration Finance Report for March
- March Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Jon Roscoe from Miller McDonald was there to present the 2022 Audit.
- Resolution 13-2023 is a resolution approving the State of Minnesota Joint Powers Agreements with the City of Akeley on behalf of its city attorney and the police department.
- **Motion by Billy Krotzer to approve resolution 13-2023, seconded by Dan Riggs, passed.**
- Resolution 14-2023 is a resolution acknowledging the donation from Steve Bayman and Peg Davies for the Akeley Community Projects Fund.
- **Motion by Bobbie Wosika to approve resolution 14-2023, seconded by Dan Riggs, passed.**
- Resolution 15-2023 is a resolution acknowledging the donation from North Country Repair, Zappy's, and Akeley council members for the Akeley Community Easter Egg Hunt.
- **Motion by Dan Riggs to approve resolution 15-2023, seconded by Billy Krotzer, passed.**
- Discussion on the public comment policy. It provides rules for the public forum portion of meetings.
- **Motion by Bobbie Wosika to adopt the public comment policy, seconded by Dale Nelson, passed.**
- Discussion on the MN Dot TH34 bid numbers. The city cost changed from \$192,899.93 to \$221,448.14. The biggest expense is the street lighting portion. The aesthetic sidewalk cost lowered from \$14,544.79 to \$4,439.74. Kristi states that she has asked for a stage payment plan which would mean the city would pay 50% of the cost when due and then the other 50% when the construction starts.

Police Department – Jimmy Hansen

- Jimmy was absent. He is currently at the Chiefs Conference.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Billy states that he needs Reid to help get the cameras up in the park.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Mike and Reid were absent.
- Kristi states that the Minnesota Department of Health is requiring an inventory of the line going into every mapped house. There is funding out there to be able to hire someone to get that information instead of having our guys do it. It must be completed by October 2024. This is just an FYI.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Nothing to Report as the meeting is not until April 20th, 2023.

Old Business

- Chuck states that they had a meeting with Hubbard County public works. He said that they decided that they are going to do the trail accesses this year. Discussion on where the water and sewer lines will come from. The tap grants should be used to get some things done before they go away. The committee can start applying for more grants starting in the spring of 2024.
- Frank Lamb commented that the committee is losing ground on being able to get projects done and thinks that the city should borrow the money needed to get the bathrooms completed and to just make it a part of the levy. Brian stated that's not feasible right now and the committee needs to come up with a firm direction of what they can do with the funds that they currently have.

New Business

- Edith Hudson asks the council if she can put a bench in memory of her husband down at the public access. The city would need to talk to the county to see if cement could be used down at the access.
- **Motion by Billy Krotzer to find out if the bench can be put at the access and if it can't be placed there then approving it to be placed in the city, seconded by Bobbie Wosika, passed.**
- The Paul Bunyan Days committee is asking the city to help print 4000 fliers. The fliers would be in color and the cost per copy would be 6 cents equaling a total of \$244.00.
- **Motion by Dan Riggs that half comes from the liquor store and the other half comes from the park, seconded by Bobbie Wosika, passed.**
- Discussion on the Akeley Food Shelf wanting to expand and build a storage area off the back of the building. Per ordinance they must be 15 feet off the rear property line. As long as that is followed, there are no problems with them building off the back of the building.

Public Forum

- Frank Lamb asks if the permit for the parade during Paul Bunyan Days has been applied for. Kristi states that it is on her April checklist.
- Kristin Fake asks about the trees that have not been removed from her property yet and if that is what the special meeting last month was about. The special meeting was a different project. It did not have to do with the highway 34 project. She also states that she does not think that two minutes is enough time for public forum speakers. Dan states that if someone asks to be put on the agenda the time limit does not apply. It is just for the public forum section.

Motion by Dan Riggs to adjourn ? pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham
Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, MAY 10TH, 2023

The Akeley City Council met in a regular meeting Wednesday, May 10th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Billy Krotzer, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from April 12th, 2023, Regular Meeting
- Minutes from April 25th, 2023, Board of Equalization Meeting
- Treasurer's Report for April
- Total disbursements including all automatic payments equaling \$88,123.84. Check numbers #21176 to #21235. Voided checks 20920 and 21137 were voided due to being lost. Total receipts including all automatic deposits equaling \$69,640.32.
- Administration Finance Report for April
- April Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda adding picnic tables and weeding flower bed down by Paul's Patio under parks and adding Dave Shotzko under old business, seconded by Billy Krotzer, passed.**
- Brian made a comment to those in attendance to reference the new policy for public comment. The policy document is available at each table.

City Hall – Kristi Kath

- Todd Hagen from EHLERS discussed the city's needs for the continuing disclosure agreement and the master arbitrage services contract in order to be in compliance.
- **Motion by Billy Krotzer to approve the EHLERS continuing disclosure agreement, seconded by Dale Nelson, passed.**
- **Motion by Bobbie Wosika to approve the EHLERS master arbitrage services contract, seconded by Dan Riggs, passed.**
- Discussion on the TH34 co-operative agreement change order #1. MN Dot was able to lessen the city's cost for the project by \$25,337.17. To accomplish this, they removed the stain and stamped special concrete as shown on the provided map.
- **Motion by Billy Krotzer to approve the change order # 1 to the co-operative agreement, seconded by Dan Riggs, passed.**
- Discussion on accepting the bid from Potty Shacks in the amount of \$1,330.00 for the porta potties for Paul Bunyan Days. This amount would include 8 regulars, 2 handicapped, and 2 hand washing stations.
- **Motion by Dan Riggs to approve the Potty Shacks bid in the amount of \$1,330.00 and that the funds will come from the park enterprise, seconded by Billy Krotzer, passed.**
- Just an FYI that employee evaluations for department heads will happen at the June regular meeting.
- Kristi states that Hubbard County has scheduled a repair project from June 26th, 2023, until August 1st, 2023 at the end of Graceson Ave. Just and FYI.

Police Department – Jimmy Hansen

- Jimmy stated that he has been working on blight issues.
- Jimmy asks the council to hire the Hubbard County POSSE again this year for Paul Bunyan Days. The city would donate \$500.00.

- **Motion by Dan Riggs to approve hiring the Hubbard County POSSE for Paul Bunyan days and the donation of \$500.00. Half will come from the park enterprise and the other half will come from the liquor store, seconded by Bobbie Wosika, passed.**

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Discussion on repairing the Paul Bunyan Statue. Billy states that he is working on it and needs good weather.
- Discussion on the picnic tables at Paul's Patio. Some of them have warped and broken boards. Brian asks Kristi to talk to Reid about having them fixed.
- Discussion on the garden bed down by the band stand at Paul's Patio being weeded out. Bobbie states that she thinks that it should be posted online that help is needed to weed them.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Mike and Reid were absent.
- Kristi went over the monthly operations report from Advanced Utility Solutions. Bobbie suggests that a warning not to flush flushable wipes should be put on the water bills.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of April minutes.
- They received a check from the FEMA grant they applied for.
- They recieved the quote on the repair of the fire damage on the 550. The truck has been dropped off for repair.

Old Business

- Discussion on the Moore Engineering invoice. Bobbie states that she tried to get ahold of Amy Denz to get some clarification on the bill. The invoice is in the amount of \$24,989.28. The invoice is for design services and grant administration.
- **Motion by Bobbie Wosika to approve Moore Engineering invoice 33350 in the amount of \$24,989.28, seconded by Dan Nelson, passed.**
- Brian states that he met with Dave Shotzko about the helipad in the DNR parking lot. Jimmy went down with Brian and looked at the area that was marked off. Everything looked good. It is understood that the upkeep will be the city's responsibility. The cost of constructing the helipad will be the DNR's responsibility.
- **Motion by Dan Riggs to approve the DNR to move ahead on the helipad in its marked location, seconded by Billy Krotzer, passed.**

New Business

Public Forum

- Steve Keranen was there to thank voters for their vote and that he will be making plans to move forward with campaigning for the district 4 commissioner position. He will make meetings when he can.

Motion by Dan Riggs to adjourn 6:52 pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham
Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, JUNE 14TH, 2023

The Akeley City Council met in a regular meeting Wednesday, June 14th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Billy Krotzer, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from May 10th, 2023 Regular Meeting
- Treasurer's Report for May
- Total disbursements including all automatic payments equaling \$161,054.88. Check numbers #21236 to #21317. Total receipts including all automatic deposits equaling \$142,005.66.
- Administration Finance Report for May
- May Permits Issued – 2
- **Motion by Bobbie Wosika to approve the consent agenda adding water line on Graceson Ave under the water/sewer/maintenance department, seconded by Dan Nelson, passed.**
- Brian made a comment to those in attendance to reference the new policy for public comment. The policy document is available at each table.

City Hall – Kristi Kath

- Resolution 16-2023 is a resolution acknowledging the donation from Minnesota Chiefs of Police Foundation for the Akeley National Night Out Event. The donation amount was \$1,000.00.
- **Motion by Dan Riggs to approve resolution 16-2023, seconded by Dale Nelson, passed.**
- Resolution 17-2023 is a resolution approving plans and specifications and ordering advertisement for bids for the Akeley Paul Bunyan Trail Head Project – parking lot and trailhead connections. Concerns about the concrete running across the gravel road due to grading purposes.
- **Motion by Dan Riggs to approve resolution 17-2023 with looking for an exception on the concrete crossing to the north of the park, seconded by Billy Krotzer, passed.**
- Discussion on the LMC liability waiver form.
- **Motion by Bobbie Wosika not to waive the liability waiver, seconded by Billy Krotzer, passed.**
- Discussion on amendment number one between the MnDOT and the City of Akeley. Kristi states that it contains the final payment schedules. The first agreement had a cost of \$192,889.93. It has changed to \$219,888.19.
- **Motion by Bobbie Wosika to approve amendment number one with MnDOT for \$219,888.19, seconded by Billy Krotzer, passed.**
- Brian wishes to set a special meeting to figure out where the funds will come from to pay for the TH34 project.
- **Motion by Brian Hitchcock for a special meeting for the discussion of where the payment will come from on June 22nd, 2023 at 5:00pm located at City Hall, seconded by Dan Riggs, passed.**

Police Department – Jimmy Hansen

- Jimmy stated that he has been working on blight issues. He states that he gave out some citations.

Liquor Store - Lacey Hitchcock

- Lacey states that the person that let the Muni use a trailer as a stage for Paul Bunyan Days can no longer let the Muni use. She would like to build a stage. It would cost less than buying one. It would cost around \$2,000.00 for materials.
- **Motion by Dan Riggs to approve up to \$2,000.00 to build a stage by the Muni, seconded by Dale Nelson, passed.**

Parks - Billy Krotzer

- Discussion on the donation of \$600.00 to Hubbard County Sentence to Serve for clean-up in the campground. Council thinks that the city should donate \$640.00 to Sentence to Serve due to that amount being the value of the project stated on their project report.
- **Motion by Bobbie Wosika to approve donating \$640.00 to Sentence to Serve coming from the park fund, seconded by Dan Riggs, passed.**
- Bobbie asks about the cameras in the campground. Billy states that he has not talked to Mark but will get an update. Kristi states that there was vandalism in the beach bathrooms, and it would be nice if those cameras would have been up and running. Kerri is now closing the bathrooms at 7:00pm instead of at dark.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Discussion on new lift station pumps. Mike states that the pump went bad at lift station 2. The first bid from WWGoetsch Associates cost would be \$8,188.00 for the new pump. The install is by the hour at a rate of \$130 per man hour or \$1300 to budget for 10 hours. So roughly \$9,500.00. The second bid from Electric Pump cost would be \$13,941.00. That cost includes the pump, labor, mileage. Bobbie asks if there are warranties on the pumps. Mike is unsure but knows that there is a one-year warranty on clogging. He states that he will find out.
- **Motion by Dan Riggs to approve bid from WWGoetsch Associates in the amount of \$9,488.00, seconded by Dale Nelson, passed.**
- Mike discusses an estimate from Olson Electric. He states that for the pumps to pump slow enough there needs to be VFE's installed. It is not something the has to be done but he believes that it will help the wear and tear on the equipment. The estimated cost is \$11,897.00. The way it is running now is making the motor run hard.
- **Motion by Dan Riggs to table until next month's meeting, seconded by Bobbie Wosika, passed.**
- Discussion on water line on Graceson Ave that needs to be installed for a property. Mike states that the city has all the materials to lay the water line and install a curb stop. He would like to get it done before the tar gets laid at the end of the street so that they are not having to tear up the tar later to install it. He asked if the company excavating down Graceson would be able to dig the trench since they are already there. Mike thinks that it would cost roughly \$800.00.
- **Motion by Brian Hitchcock to approve the water service line being installed on Graceson Ave and not to exceed \$2,000.00, seconded by Bobbie Wosika, passed.**
- Mike states that he had a porta potty pumper contacted him needing a place to discard the waste. He says the city could charge about \$0.25 a gallon. They would have to make sure that all the debris they dump goes into the lift station. He would also like to do sampling around once a year to make sure that they are dumping what they are saying they are dumping.
- **Motion by Dan Riggs to approve Mike in moving forward with preparing a contract with REX, seconded by Billy Krotzer, passed.**

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of May minutes.

Old Business

- Chuck asks if the city has heard anything on the helipad. Nothing else has been heard. Kristi states that she had a conversation with Jed Nordin about the extension on the DNR grant.

New Business**Public Forum**

Motion by Bobbie Wosika to close the meeting at 6:50pm for employee evaluations for Reid Watson, Lacey Hitchcock, Jimmy Hansen, Lacey Hitchcock, seconded by Dan Riggs, passed.

Motion by Dan Riggs to open the meeting at 7:38pm, seconded by Billy Krotzer, passed.

Motion by Billy Krotzer to adjourn at 7:39pm, seconded by Dale Nelson, passed.

**Respectfully Submitted by,
Michaella Dunham
Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, JULY 12TH, 2023

The Akeley City Council met in a regular meeting Wednesday, July 12th, 2023. Acting Mayor Dan Riggs called the meeting to order at 6:00pm.

Council members present: Dan Riggs, Dale Nelson, and Bobbie Wosika

Council members absent: Brian Hitchcock and Billy Krotzer

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from June 14th, 2023, Regular Meeting
- Minutes from June 22nd, 2023, Special Meeting
- Treasurer's Report for June
- Total disbursements including all automatic payments equaling \$263,526.74. Check numbers #21318 to #21408. Total receipts including all automatic deposits equaling \$302,551.01.
- Administration Finance Report for June
- June Permits Issued – 1
- **Motion by Bobbie Wosika to approve the consent agenda moving Justin from Ike's Heating and Cooling to speak before City Hall and adding the furnace and air conditioning bids under liquor store, seconded by Dale Nelson, passed.**

Justin/Ike's Heating and Cooling

- Discussion on the Muni needing new A/C units and a new furnace. Justin discussed putting two heat pumps in and how they work. Kristi asks if the units would have enough power if an addition of around 600 square feet was added. Justin states that the units would be enough for that. The city would get a \$2000.00 rebate back from MN Power for both the heat pumps/units. Discussion on the furnace at the Muni. It is making a lot of noise. Justin states that if his bids are approved that he can start next week.

City Hall – Kristi Kath

- Resolution #19-2023 is a resolution acknowledging the donation from Eastern Hubbard County Fire Department and Akeley Veterans & Community Outreach for the Akeley National Night Out Event.
- **Motion by Bobbie Wosika to approve resolution 20-2023, seconded by Dale Nelson, passed.**

Police Department – Jimmy Hansen

- Jimmy stated that Paul Buyan Days was great and that everything went well.
- He states that the blight issues are getting better.
- Jimmy discusses his concerns with the complaints he was receiving that pertained to the 34 projects. He states that there were not many barricades or signage and that it was a complete disaster.
- There will be a meeting every Tuesday at 10:00am at city hall for the public to come to them with concerns.

Liquor Store - Lacey Hitchcock

- The current profit of the Muni for the year is \$29,482.71. The current savings balance for the Muni is \$112,250.68. Northern Pines Plumbing's bid for replacing the heat pumps and furnaces is \$30,940.00. Ike's Heating and Cooling's bid is at \$27,196.00.
- **Motion by Dan Riggs to approve Ike's Heating and Cooling to replace the A/C with the two heat pumps and the two furnaces for a total cost of \$27,196.00 coming from the Muni's savings, seconded by Dale Nelson, passed.**

- **Motion by Dan Riggs to change the previous motion to a total of \$28,986.00, seconded by Dale Nelson, passed.**

Parks - Billy Krotzer

- Kristi states that some of the cameras at the campground are up.
- Jimmy states that there was some vandalism at the beach bathrooms. He found the suspects and confronted them. They are coming this weekend to rake the beach and help Kerri at the campground for the damage they caused.
- Kristi states that one of the seasonals is being overly used. Council agrees that Kristi should send a letter stating that they need to follow the rules in place.
- **Motion by Dan Riggs to approve Kristi to write a letter and send it to the seasonals, seconded by Bobbie Wosika, passed.**
- Kristi states that she received an email explaining how great Kerri is at the campground and that she is doing a wonderful job.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Dan asks if any more radio reads have been installed. There have been about three installed.
- Discussion on the bids for installing a water hook-up for Fred McGregor. The city does not have adequate equipment to do the excavating. The first bid is Hason Excavating for a total of \$2,700.00 and the second bid is from T&C Excavating for a total of \$1,960.00. The only business that Kristi has received insurance from is Hanson Excavating. This will be at the city's cost due to this work not being included in the contract with Fred. Kristi states that she had discussed a bid with another company, and they said that they would charge \$10,000 no matter how many hours spent on the project.
- **Motion by Bobbie Wosika to approve Hanson Excavating in the amount of \$2,700.00, seconded by Dale Nelson, passed.**
- Kristi states that the city is having problems with vehicles from the campground parking at the water plant. They are parked near or on the city's wells. She suggests some additional signage and notifying the campground managers to enforce no parking in that area. Overflow could park their trailers or cars in the DNR parking lot.
- **Motion by Dan Riggs to approve Kristi and Reid to get signage and gave them put up, seconded by Dale Nelson, passed.**

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report of June minutes.

Old Business

- Chuck was absent. Kristi states that Chuck let the DNR grant application go and that they will look at re-applying when they have bids.

New Business

- Bobbie discusses the bathrooms at the museum being open during Paul Bunyan Days. In recent years they have always been locked due to the city providing porta potties for the event. Bobbie states that she thinks that they should be open and that the PBD committee would keep them clean. Dan and Kristi do not agree due to possible damage to the bathrooms and that maybe next year they should get another wash station.

Public Forum

Motion by Bobbie Wosika to adjourn at 7:27pm, seconded by Dale Nelson, passed.

**Respectfully Submitted by,
Michaella Dunham Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, AUGUST 9TH, 2023

The Akeley City Council met in a regular meeting Wednesday, August 9th, 2023. Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Billy Krotzer, Dan Riggs, and Bobbie Wosika

Council members absent: Dale Nelson

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from July 12th, 2023, Regular Meeting
- Treasurer's Report for July
- Total disbursements including all automatic payments equaling \$294,435.97. Check numbers #21409 to #21500. Total receipts including all automatic deposits equaling \$414,815.03.
- Administration Finance Report for July
- July Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Resolution #20-2023 is a resolution acknowledging the donation from the Akeley Lions Club and the Akeley Regional Community Center for the Akeley National Night Out event.
- **Motion by Billy Krotzer to approve resolution 20-2023, seconded by Dan Riggs, passed.**
- Discussion on setting a work session for the budget. The 2024 proposed tax levy is due by September 15th, 2023.
- **Motion by Brian Hitchcock to set up the budget work session for August 30th, 2023, at 6:00pm, seconded by Dan Riggs, passed.**
- Discussion on the Moore Engineering project updates. Kristi states that it is an FYI on what is going on for the city. Mike states that down on Graceson there is a valve that was replaced that was put on a different line because there was no room to get it back down to its original pipe. To look at getting it back to the pipe it needs to be on he contacted Zach at Moore Engineering. He is hoping that it all falls into place.
- There was a variance application by Crow Wing Crest Lodge that is requesting a variance due to wanting to replace and enlarge a structure that is of nonconforming use. Hubbard County has to send notifications of this variance. The council does not need to take action if they do not feel they need to.
- **Motion by Bobbie Wosika to take no action, seconded by Dan Riggs, passed.**

Police Department – Jimmy Hansen

- Discussion on Jimmy needing a new laptop. Jimmy states that with the new software update that Hubbard County is using. He says that his laptop is outdated. He received two quotes for a new laptop. One has a three-year warranty and would cost \$2,608.96. The second one has a four-year warranty and would cost \$2,684.03.
- **Motion by Dan Riggs to approve Jimmy getting a new laptop up to \$3,000.00, seconded by Billy Krotzer, passed.**
- Jimmy states that he was approached by the task force wondering if they could put a device on one of the City's light poles. It would help with better communication. It would give them a wider range of coverage.

- **Motion by Dan Riggs to approve the Joint Task Force to put a device on a light pole at their expense, seconded by Bobbie Wosika, passed.**
- Jimmy states that this year's National Night Out was the best year yet.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Discussion on getting the park and Paul's Patio re-keyed. There are too many locks that have different keys.
- **Motion by Brian Hitchcock to give approval to City Hall to getting bids on getting the park and Paul's Patio re-keyed, seconded by Billy Krotzer, passed.**
- Kristi states that the cameras are up and working.
- Discussion on a camera at the beach bathroom. The system will not reach that far. Billy will work with Kristi on getting a quote for something like a trail cam for there.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Mike states that there was a water leak over by the campground. The water main was hit by the excavator, and it took a little while for them to find all the shut offs. A boil water notice had to be issued due to water pressure being lost for an hour. The notice was issued because it is protocol. The water break was fixed.
- Kristi states that due to the water leak and needing to put out a boil water notice, it made city hall realize we need updated information to be able to get ahold of people. Postcards will be sent out in hopes of getting that updated information.
- Discussion on the MPCA OSG Grant. Mike says that it would be nice to get funding for possibly the sluffing at the sewer ponds or the rip raft that need attention. He states that Zach from Moore Engineering can help with it.
- **Motion by Dan Riggs to approve moving forward with the grants with the \$5,000.00 from the league, seconded by Billy Krotzer, passed.**
- Wruck Sewer and Portable contract being able to dump portable toilet waste in the City of Akeley wastewater treatment plant. Dumping rate would be \$0.25 a gallon.
- **Motion by Dan Riggs to approve the Wruck Sewer Portable contract pending their approval, seconded by Bobbie Wosika, passed.**
- Mike states the city's PFA results came back, and the city is at a .2 concern level.
- Question asked about RF meter installation. All but 16 have been installed by Alex.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report on July minutes.

Old Business

- Discussion on the parking lot and trailhead bids. The number one bid from Linnco. Inc comes in at \$351,849.62. The city's 20 percent would be \$70,639.92. The city would need to come up with the remainder. With the \$65,000.00 match they already have from Hubbard County the remainder would be \$5,639.92.
- **Motion by Bobbie Wosika to accept the bid from Linnco. Inc in the amount of \$351,849.62 and to use the \$65,000.00 from Hubbard County with the city paying the remainder of \$5,639.92 and any other additional costs from Moore Engineering, seconded by Billy Krotzer, passed.**

New Business

- Discussion on speed signs from Akeley streets. Bobbie states that there are some streets that do not have signs for what the speed limit is. She is wondering if there should be signs put up. Maybe it is something that could be looked into. Jimmy states that in any town in Minnesota the speed limit is 30mph whether it is posted or not.
- Brian reads a thank you letter from the Akeley Library for the donation.

Public Forum

- Kristin Fake asks if there were any expenses that the city incurred for the water main break. The council states that there were no additional expenses incurred, just hours.
- Marv Vredenburg states that the roads down at the campground are getting worse and that more material should be brought in to build the road back up. Dan will look into it.

Motion by Bobbie Wosika to adjourn at 6:58pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham Deputy Clerk**

**MINUTES OF THE AKELEY CITY COUNCIL
SPECIAL MEETING
HELD AT AKELEY CITY HALL 6:00PM, AUGUST 23RD, 2023**

The Akeley City Council met in a Special Meeting March 16th, 2023. Mayor Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Dale Nelson, and Billy Krotzer

Council members absent: Dan Riggs and Bobbie Wosika

The reason for the special meeting was to vote on Resolution 21-2023 authorizing application for grant navigation support for the City.

- Zach Thoma was present from Moore Engineering. He discussed the work that Moore Engineering will do for the OSG Grant.
- **Motion by Billy Krotzer to approve resolution 21-2023, seconded by Dale Nelson, passed.**

Motion by Billy Krotzer to adjourn at 6:08pm, seconded by Dale Nelson, passed.

Respectfully submitted by:
Michaella Dunham
Deputy Clerk

**AKELEY CITY COUNCIL
WORK SESSION
AUGUST 30TH, 2023 @ 6:00 PM**

The Akeley City Council met in a Work Session Wednesday, August 30th, 2023. Mayor Brian Hitchcock called the meeting to order at 5:00pm.

Council Members Present: Brian Hitchcock, Dan Riggs, Bobbie Wosika, Dale Nelson, and Billy Krotzer

Council Members Absent:

Employees Present: Kristi Kath and Jimmy Hansen

Discussion with regards to the General Fund budget for the 2024 Levy with the following highlights:

- Discussion on Revenue. LGA increased around \$15,000.00.
- The fire contract amount is an estimate. Kella used the formulas to get an estimate. Discussion on putting the fire contract at \$19,000.00. The council decided they would like the fire contract to be \$19,000.00.
- Discussion on new equipment expenses under disbursement. The new loader that needs to be purchased should be discussed. Kristi states that she thinks that highway, streets, and roads should be able to cover the cost, or it could come from the equipment investment fund. The city needs the equipment to remove snow differently this year due to new boulevards and sidewalks.
- Bobbie states that the maintenance truck may need to be replaced because it has not been getting maintenance and has not been taken care of. Further discussion of the truck and finding out what is wrong with it.
- Salaries will be the normal 2% increase unless the council wants to change anything.
- General liability insurance went up. It progresses through insurance in general for administration, highway, streets, and roads, and police.
- Discussion on the new contract from the auditors at Miller McDonald.
- Bobbie asks if the LAC contract for propane has come. Kristi states that she did receive it and that it is lower than last year. It went from \$1.95 a gallon to \$1.50 a gallon.
- Discussion on raising the motor fuel amount for highway, streets, and roads because of the price of fuel rising.
- Discussion on the road repairs. Brian asks whether it should go back up to the \$30,000.00 that it used to be due to the street lighting being done now or if it should stay at what it is at because of it not being used. Brian would like to see it rise. Increase road repairs back to \$30,000.00. Vehicle repairs would be raised to \$3,000.00 and capital outlay heavy machinery would be raised to \$2,500.00.
- The updated levy amount is \$246,668.49 which is a difference of \$20,143.64. The percentage increase of 8.420.
- Discussion on raising the motor fuels for highway streets and roads to \$6,000.00. It would be a \$1,000.00 difference. The council agrees it should be increased.
- The new updated levy amount is \$246,598.49 which is now a difference of \$20,073.64 and a percentage increase of 8.829%.
- Kristi states that she was not able to get the enterprise budgets done so that will have to be a different meeting.
- Discussion on moving Reid's position do just strictly highway, streets, and roads and Mike be the Water/Sewer operator full time. No action currently at this time.
- Discussion on the campground manager's contract. Kristi states that she would like to see Kerri offered the contract. Mayor Hitchcock reminds the council to stick to the agenda and that other issues should be talked about at another meeting.

Motion by Dan Riggs to adjourn at 7:44pm, seconded by Billy Krotzer, passed.

Respectfully Submitted By;
Michaela Dunham
Deputy Clerk

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, SEPTEMBER 13TH, 2023

The Akeley City Council met in a regular meeting Wednesday, September 13th, 2023. Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Billy Krotzer, Dale Nelson, Dan Riggs, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from August 9th, 2023, Regular Meeting
- Minutes from August 23rd, 2023 Special Meeting
- Minutes from August 30th, 2023 Work Session
- Treasurer's Report for August
- Total disbursements including all automatic payments equaling \$151,766.80. Check numbers #21501 to #21582. Voided check number 21536 due to printing error. Total receipts including all automatic deposits equaling \$139,263.60.
- Administration Finance Report for August
- August Permits Issued – 1
- **Motion by Bobbie Wosika to approve the consent agenda, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Discussion on the new auditor contract. It is a three-year contract for 2023, 2024, and 2025.
- **Motion by Dan Riggs to approve the contract with Miller McDonald for the next three years, seconded by Billy Krotzer, passed.**
- Discussion on the LAC propane contract. Kristi states that the price has gone down to \$1.50 a gallon. Kristi proposes 5000 gallons a total amount of \$7,500.00.
- **Motion by Dan Riggs to approve 5000 gallons for the LAC propane contract, seconded by Bobbie Wosika, passed.**
- Approval of the 2024 tax levy. The amount is \$246,668.49 and a percent change of 8.892%.
- **Motion by Bobbie Wosika to approve the 2024 tax levy, seconded by Dale Nelson, passed.**

Police Department – Jimmy Hansen

- Jimmy states everything is going smoothly.
- Jimmy questioned if there would be temporary lighting in town until the new lights are installed. It is a safety issue.

Liquor Store - Lacey Hitchcock

- Lacey was absent.
- Kristi asks the council if the rebates that came back from the furnaces and ac units is something they want to be put back into Liquor Store savings.
- **Motion by Bobbie Wosika to put the rebate amount of \$2,000.00 back into the Liquor Store savings account, seconded by Billy Krotzer, passed.**

Parks - Billy Krotzer

- Discussion on the camera being put up by the beach bathrooms. Billy states that he thinks we should put something up in the spring instead of doing it now since winter is coming soon and it would not be used.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Discussion on new winter plowing machinery options. Due to the new sidewalks, the city will not be able to plow them with the truck. Looking into purchasing a bobcat and the necessary attachments.
- **Motion by Dan Riggs to approve up to \$35,000 for the purchase of a bobcat/skid loader not including attachments, seconded by Dale Nelson, passed.**
- Kristin Fake asked if the council would look into purchasing new equipment. Council members responded that it would be cost prohibitive.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report on August minutes.
- The F550 is almost finished being repaired.

Old Business

- Kristi states that they have started doing staking and brought in equipment for the parking lot and trailhead project. They are aware that they need to work with MN Dot with the approaches.

New Business

Public Forum

- Kristin Fake asks about the minutes from the Work Session. The council answers her questions.
- Marv Vredenburg tells the council how great of job the campground managers did. He also states that the entrance road down by the water plant needs to be fixed. Dan states that the city is in the process of finding out if the county would allow that to be tarred.

Motion by Dan Riggs to adjourn at 6:34pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, OCTOBER 11TH, 2023

The Akeley City Council met in a regular meeting Wednesday, October 11th, 2023. Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Billy Krotzer, Dale Nelson, Dan Riggs, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from September 13th, 2023, Regular Meeting
- Treasurer's Report for September
- Total disbursements including all automatic payments equaling \$238,022.59. Check numbers #21583 to #21659. Total receipts including all automatic deposits equaling \$160,698.55.
- Administration Finance Report for September
- September Permits Issued – 1
- **Motion by Bobbie Wosika to approve the consent agenda, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Resolution 22-2023 is a resolution authorizing accepting grant navigator funding. LMC granted the city \$5,000.00 to be able to fund other grant applications.
- **Motion by Dan Riggs to approve resolution 22-2023, seconded by Dale Nelson, passed.**
- Resolution 23-2023 is a resolution repealing mail balloting. Last year the city chose to go to mail in balloting for a special election. Now that that election is over the city is going back into in person voting.
- **Motion by Bobbie Wosika to approve resolution 23-2023, seconded by Dan Riggs, passed.**
- Kristi discusses an opportunity can about for something called shade tree program bonding grants from the Minnesota Department of Natural Resources. All the trees that need to be planted on the boulevard on highway 34 will need to be purchased by the city and will not be included in the TH34 project. There are no matching funds required for this grant. The city would know in February if they received the grant.

Police Department – Jimmy Hansen

- Jimmy discusses rules about vicious dogs in the Akeley Campground. He states that the concern is that some campers had a dog that bit another dog. When they were asked for the papers for the dog, they did not provide anything. Kristi looked into what kind of rules could be put into place. She states that the rule could not state a certain breed but that the wording of aggressive vicious dogs could be used. She says that some places ask for papers on dogs if they are going to be staying in the campground. Dan states that it would be hard to get the word out to people who reserve online and for people who stop in just to stay one night. The council would like to do some more research.
- Jimmy states that there had been a few complaints about construction.

Liquor Store - Lacey Hitchcock

- Lacey was absent.
- Brian states that Lacey thought that she might possibly close on Monday and Tuesday due to the sidewalk being torn out.
- Bobbie says that Lacey will also be closing the bar on Sunday the 22nd for the carpets to be cleaned.

Parks - Billy Krotzer

- Discussion on re-keying the campground and Paul's Patio. Kristi states that she has called a couple of shops and that she is waiting for responses. Dan will also look into some options.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Discussion on the Potty Shacks contract. Kristi states that it is the same language of the contract that the council approved for Wruck's. This contract has already been run through the league. Kristi states that it would most likely only be through the winter.
- **Motion by Billy Krotzer to approve the Potty Shacks contract, seconded by Dan Riggs, passed.**
- Jimmy discusses attachments for the new bobcat. Brian states that Mike Hubner said something about possibly getting new snow tires also.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report on September minutes.
- Discussion on a bill from Area Excavating in the amount of \$1,100.00. It was for the fire call on 750 Broadway St W. They had to break down walls to look for hot spots. Brian states that nowhere in the Joint Powers Agreement does it say that the city is liable for these costs. The city will pay the \$1,000.00 for the initial fire call cost and then it will be assessed to the owner's property taxes.
- The October fire board meeting will be held at City Hall this month due to construction.

Old Business

- Discussion on Moore Engineering Change Order 1. Zach Thoma states that item 10,11,12, and 13 are reductions as 50 square yards of tar and concrete did not need to be poured. Item 31 is the amount it would increase if they were to do stamped concrete. It would increase \$40,000.00. This change order would also extend the finish date. Zach suggests that the council approves the change order with what the council would like amended.
- **Motion by Brian Hitchcock to approve Moore Engineering Change Order with all the changes for items 10 and 31, seconded by Billy Krotzer, passed.**

New Business

- Mary Thompson and David De La Hunt were there from Heartland Lakes Development Commission to discuss services that they can provide that have been impactful. They help with housing development, childcare development, bre/business assistance, entrepreneur development, and quality of place.
- Zach Thoma from Moore Engineering discusses current project updates for the city. Resolution 24-2023 is a resolution supporting pursuit of 2023 state park road account program funding for the reconstruction of Hillside Ave NW, Crow Wing Lake Drive NW, and Crow Wing Lake Drive NE from trunk highway 34 to county road 23. This grant would cover the construction and right away costs. Resolution 25-2023 is a resolution supporting pursuit of 2023 local road improvement program funding for the reconstruction of Hillside Ave NW, Crow Wing Lake Drive NW, and Crow Wing Lake Drive NE from trunk highway 34 to county road 23. This grant would cover up to \$1.5 million in construction. Neither of these grants include engineering costs. He states in the meantime he will look into grants that would possibly cover the engineering costs.
- **Motion by Billy Krotzer to approve resolution 24-2023, seconded by Bobbie Wosika, passed.**
- **Motion by Billy Krotzer to approve resolution 25-2023, seconded by Dan Riggs, passed.**

Public Forum

- Tom Grimler would like the property that burned down next to the Crow Wing River that is outside of town to be addressed. He is concerned about the runoff that would go into the river. The council states that they can get ahold of the DNR or the county and address concerns.

- Kenny Holm from the ARCC Emergency Shelter was there to give the council an update on the shelter and things that they have been doing. They recently formed a playground committee. He asks if it is something that the city would be interested in being a part of. Brian states that the city would need to look into the legalities of it due to the playground being on their property.

Motion by Dan Riggs to adjourn at 7:45pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaella Dunham Deputy Clerk**

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, NOVEMBER 8TH, 2023

The Akeley City Council met in a regular meeting Wednesday, November 8th, 2023. Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Billy Krotzer, Dan Riggs, and Bobbie Wosika

Council members absent: Dale Nelson

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from October 11th, 2023, Regular Meeting
- Treasurer's Report for October
- Total disbursements including all automatic payments equaling \$103,872.48. Check numbers #20821 to #21735. Voided check numbers 21733 and 21619 due to miss prints. Total receipts including all automatic deposits equaling \$94,716.34.
- Administration Finance Report for October
- October Permits Issued – 1
- **Motion by Bobbie Wosika to approve the consent agenda, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Resolution 26-2023 is a resolution adopting assessment for unpaid charges.
- **Motion by Billy Krotzer to approve resolution 26-2023, seconded by Dan Riggs, passed.**
- Resolution 27-2023 is a resolution of the Akeley City Council designating the annual city elections polling place.
- **Motion by Dan Riggs to approve resolution 27-2023, seconded by Bobbie Wosika, passed.**
- Resolution 28-2023 is a resolution sponsoring Akeley Paul Bunyan ATV Trailriders for grant purposes to maintain round river drive.
- **Motion by Dan Riggs to approve resolution 28-2023, seconded by Billy Krotzer, passed.**
- Resolution 29-2023 is a resolution acknowledging the donation from Enbridge for the Akeley National Night Out Event in the amount of \$2,000.00.
- **Motion by Bobbie Wosika to approve resolution 29-2023, seconded by Billy Krotzer, passed.**
- Discussion on Hubbard County variance. It is just an FYI. The council can either make a motion for no action or if they have any concerns, they can decide to address those issues.
- **Motion by Billy Krotzer to take no action, seconded by Bobbie Wosika, passed.**
- Discussion on approving the T&M 3.2% Liquor License.
- **Motion by Dan Riggs to approve T&M Express's liquor license for 2024, seconded by Billy Krotzer, passed.**
- Discussion on when to set the December work session.
- **Motion by Bobbie Wosika to have the work session on December 13th at 5:30pm, seconded by Dan Riggs, passed.**

Police Department – Jimmy Hansen

- Jimmy states that it is nice the detour is over, and he has been hearing less complaints. Discusses things that could be brought up to the state about speeding.
- Dan asks if the unfinished siding issue had been brought to attention of the resident at 50 Pleasant Ave NE.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Nothing to report.

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Discussion on the furnace at the water plant. There is a bid in the packet from AJ Heating and Cooling for \$4,670.00. The other bid in the packet is from Ike's Heating and Cooling for \$4,600.00.
- **Motion by Dan Riggs to approve \$4,600.00 to Ike's Heating and Cooling to replace the furnace at the water plant, seconded by Billy Krotzer, passed.**
- Discussion on generator grant expenses. Kristi states that the city got a \$10,000 grant from the MN Department of Health for pursuing the generator at the water plant. It expires December 15th, 2023. Kristi states that it would cost around \$25,000.00 to set the generator up. Kristi states that she proposes that the council approve to pay \$12,000.00 to the set up of the generator, using the grant money. The city would be reimbursed \$10,000.00.
- **Motion by Dan Riggs to approve up to \$12,000.00 for the generator at the water plant and then being reimbursed \$10,000.00 from the grant, seconded by Bobbie Wosika, passed.**
- Discussion on the snow removal ordinance due to the new sidewalks. The council would like to leave it as it is.
- Discussion on the bobcat attachments. Dan states that he has been finding attachments that are much cheaper than the Skid Pro estimates. Brian states that 84" attachments are bigger than the sidewalk. 72" would be ideal.
- **Motion by Dan Riggs to approve purchasing a broom and snow blower for the bobcat not to exceed \$16,000.00 with the funds coming from highway, streets, and roads, the liquor store, and the park, seconded by Billy Krotzer, passed.**
- Reid states that the grader needs some maintenance. He would like to bring it over to John Parks.
- Bobbie asks if Reid can put a crosswalk sign up by T & M Express. It would have to be approved by the state first.
- Dan asks about the re-keying of the doors. He states that he priced it out and it would cost around \$700.00 but that if there are dead bolts it might cost a little more. After further discussion Dan and Krisit will have to get together and figure out how many keys are needed.

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report on October minutes.
- Bill from Area Excavating is going to be asked to be paid by the fire marshal.

Old Business

- Discussion on Moore Engineering invoice number 33508 in the amount of \$5,568.75.
- **Motion by Bobbie Wosika to approve paying invoice 33508 in the amount of \$5,568.75 from the community projects fund to Moore Engineering, seconded by Dan Riggs, passed.**
- Zach Thoma was there to discuss current project updates for the city.
- Zach presented the LinnCo Inc Contractor's Application Payment Number One for the Trailhead Project for approval.
- **Motion by Bobbie Wosika to approve the contractor's application for payment number one in the amount of \$99,031.98, seconded by Dan Riggs, passed.**

New Business

- Dan Riggs asks for the annual letter of support from the city for the Akeley Ice Racers.
- **Motion by Bobbie Wosika to approve a letter of support for the Akeley Ice Racers, seconded by Billy Krotzer, passed with Dan Riggs abstaining.**

Public Forum

- Chelsea Powers addresses her concerns and disappointment with the way the construction was left. She is going to email the project manager and voice her concerns.
- Kristin Fake asks how much the city paid for the bobcat. Jimmy answers stating that it was \$32,000.00. She then asks Reid how many times he used the packer this year. Reid states that he didn't resurface any roads this year, so it was not used. Kristin then asks if the snow policy is going to be enforced or not. The council states that it will be enforced. Kristin also asks why if speeding is a problem, did Jimmy only write 20 citations.

Motion by Dan Riggs to adjourn at 7:02pm, seconded by Bobbie Wosika, passed.

**Respectfully Submitted by,
Michaella Dunham Deputy Clerk**

**AKELEY CITY COUNCIL
WORK SESSION
DECEMBER 13TH, 2023 @ 5:30 PM**

The Akeley City Council met in a Work Session Wednesday, December 13th, 2023. Mayor Brian Hitchcock called the meeting to order at 5:30pm.

Council Members Present: Brian Hitchcock, Dan Riggs, Bobbie Wosika, Dale Nelson, and Billy Krotzer

Council Members Absent:

Employees Present: Kristi Kath

Discussion with regards to the General Fund budget for the 2024 Levy with the following highlights:

- Kristi states that there were two-line items that changed. The first is with health insurance. It decreased from last year. Lowered budget by approximately \$4,000.00. Workman's comp premiums increased.
- Jimmys telephone increased a few hundred dollars due to him needed another line added and a new phone.
- The fire contract raised \$500.00 due to Kella getting the accurate numbers.
- Electric costs went up, so those line items increased.
- The levy percentage is 7.85% with a total of \$244,613.49. Which is a decrease from the preliminary levy.
- Discussion on increasing the water rates and raising the base rate for the gallons that are over 4000-gallon use. It was determined that water rates should be raised 8% across the board.

Motion by Billy Krotzer to adjourn at 5:56pm, seconded by Bobbie Wosika, passed.

Respectfully Submitted By;
Michaela Dunham
Deputy Clerk

MINUTES OF THE AKELEY CITY COUNCIL REGULAR MEETING HELD AT AKELEY CITY HALL 6:00PM, DECEMBER 13TH, 2023

The Akeley City Council met in a regular meeting Wednesday, December 13th, 2023. Brian Hitchcock called the meeting to order at 6:00pm.

Council members present: Brian Hitchcock, Billy Krotzer, Dan Riggs, Dale Nelson, and Bobbie Wosika

Council members absent:

The Pledge of Allegiance was recited by the Council and attending audience.

Consent Agenda:

- Minutes from November 8th, 2023, Regular Meeting
- Treasurer's Report for November
- Total disbursements including all automatic payments equaling \$148,136.95. Check numbers #21736-21816. Voided check number 21778 due to incorrect amount. Total receipts including all automatic deposits equaling \$92,189.55.
- Administration Finance Report for November
- November Permits Issued – 0
- **Motion by Bobbie Wosika to approve the consent agenda adding new truck tires, snow removal, and water meters under water/sewer/maintenance, seconded by Billy Krotzer, passed.**

City Hall – Kristi Kath

- Ordinance 101 amendment 1-2023 is the schedule of fees with water rates and water usage charge over 4000 gallons increasing 8% for 2024.
- **Motion by Bobbie Wosika to approve ordinance 101 amendment 1-2023, seconded by Dan Riggs, passed.**
- Resolution 30-2023 is a resolution authorizing summary publication of the following amendments to ordinance 101, a schedule of fees and charges for various services, licenses, and permits for the city of Akeley.
- **Motion by Billy Krotzer to approve resolution 30-2023, seconded by Dan Riggs, passed.**
- Resolution 31-2023 is a resolution to approve 2023 tax levy, collectible in 2024. The general fund is in the amount of \$21,114.43. Cemetery in the amount of \$1,500.00, Public safety-fire protection at \$19,500.00. Public safety-pumper replacement in the amount of \$6,000.00. Streets/highways/roadways in the amount of \$96,095.65. Police in the amount of \$100,403.40. The total amount is \$244,613.49 or a 7.985 percent increase.
- **Motion by Dan Riggs to approve resolution 31-2023, seconded by Bobbie Wosika, passed.**
- Resolution 32-2023 is a resolution acknowledging the donation from Peg Davies for the Akeley Community Projects Fund.
- **Motion by Bobbie Wosika to approve resolution 32-2023, seconded by Billy Krotzer, passed.**
- Discussion on earned sick and safe time. Kristi states that effective January 1st, 2024, Minnesota requires employers to pay employees that work in the state sick and safe time. Anyone that works at least 80 hours a year qualifies for this. They earn 1 hour for every 30 hours worked. Sick time will have to be raised to 3.5 percent accrual. Right now, it is at 2.5 percent accrual. It will need to be changed in the policy.
- **Motion by Dan Riggs to approve the states earned sick and safe time starting January 1st, 2024 with a 3.5% sick time accrual, seconded by Billy Krotzer, passed.**
- Discussion on when to set an end of the year financial meeting.

- **Motion by Dan Riggs to have the end of year financial meeting on December 27th, 2023 at 5:00pm, seconded by Bobbie Wosika, passed.**

Police Department – Jimmy Hansen

- Jimmy states everything is going well.

Liquor Store - Lacey Hitchcock

- Lacey was absent.

Parks - Billy Krotzer

- Discussion on the 2024 campground manager contract. It will be new managers. Kerri and Eric Eisenlohr worked most of the campground this season under Bernie and Carol.
- **Motion by Dan Riggs to approve the 2024 campground manager contract, seconded by Billy Krotzer, passed.**

Water/Sewer/Maintenance Report-Reid Watson/Mike Hubner

- Mike and Reid were absent.
- Discussion on the new tires for Reid's truck. Kristi would like to pay for the tires from the 2023 budget.
- **Motion by Brian Hitchcock to approve spending up to \$1,350.00 at Akeley Auto for new tires, seconded by Bobbie Wosika, passed.**
- Discussion on snow removal. Bobbie wants to know if the streets from 64 to Pleasant Ave are going to be taken care of. Dan states that we should be removing snow from all the new sidewalks. He can also remove the snow from the stamped concrete in front of the Muni.
- **Motion by Dan Riggs to remove snow from the sidewalks on 34 going through town, seconded by Billy Krotzer, passed.**
- Discussion on finishing up putting radio reads on the water meters so that the city can get switched over to the new software. Kristi talked to Mike and to have Mike install the rest would cost the city around \$750.00.
- **Motion by Bobbie Wosika to approve Mike Hubner to put in the radio readers not to exceed \$750.00, seconded by Dan Riggs, passed.**

East Hubbard County Fire District –Dan Riggs/Bobbie Wosika

- Report on November minutes.
- Kristi states that the DNR and Hubbard County states that they will be giving the property owners of 750 Broadway St W will be given a date to have the debris from the fire cleaned up. If it isn't cleaned up by that date, the county will come in and clean it up and then assess it to their property taxes.

Old Business

- Kristi states that she will be meeting with Mary Thompson from Heartland Lakes to see if there are any grants there that would benefit community projects. This will dictate whether the DNR grant is reapplied for this year.

New Business

- Peg Davies from the Akeley Chamber discusses the camera at Paul's Patio. She states that it has been being worked on for several years. They wanted a live feed on Paul Bunyan. They had one at the Purple Cow Ice Cream Shop but then after that sold, they had to take the camera down. They got permission from Scott Karl at North County Repair to put the computer for the camera there. Bill Bennet has been working on the project but has been busy. This is just an update.
- Brian received a letter from Giziibii Resource Conservation and Development Association. They are requesting support from the city in the amount of \$300.00. They help implement projects to improve our region. Just and FYI.

Public Forum

- Thomas Bower discussed that he is in the process of fixing up a kiddie ride and that he would like to donate it to the city. The council states that they will look into some things and then will get back to him.

Motion by Dan Riggs to adjourn at 6:54pm, seconded by Billy Krotzer, passed.

**Respectfully Submitted by,
Michaela Dunham Deputy Clerk**

**MINUTES OF THE AKELEY CITY COUNCIL
SPECIAL MEETING
HELD AT AKELEY CITY HALL 5:00PM, DECEMBER 27TH, 2023**

The Akeley City Council met in a Special Meeting December 27th, 2023. Mayor Brian Hitchcock called the meeting to order at 5:00pm.

Council members present: Brian Hitchcock, Dan Riggs, Bobbie Wosika, and Billy Krotzer

Council members absent: Dale Nelson

The reason for the special meeting was to vote on a new newspaper for the City and discuss the fund balance, end of year financials, and end of year transfers.

- The Northwoods Press is closing its business. As of right now Northwoods Press was the city's official newspaper. The only option would be to use Park Rapids Enterprise because it is the only other paper in Hubbard County.
- **Motion by Dan Riggs to approve the Park Rapids Enterprise being the city's official newspaper, seconded by Billy Krotzer, passed.**
- Discussion on the fund balances.
- Discussion on the end of year financials. Kristi states that the admin excess balance is in the negative due to property owners not paying their property taxes. The excess left in the Police department is \$737.93. There is a resolution to transfer this amount into the investment account. The Maintenance excess balance is also negative due to some unforeseen expenses. Also, gas prices and electric prices rose.
- Discussion on the amount to take from the park and from the liquor store to offset the 2023 levy. Proposed that \$10,000 comes from the liquor store and that \$41,750.00 from the park.
- Resolution 33-2023 is a resolution of the Akeley City Council transferring funds to investment accounts. It would be a transfer of \$737.93 from the general fund to the police car account number 2731059.
- **Motion by Dan Riggs to approve resolution 33-2023, seconded by Billy Krotzer, passed.**
- Resolution 34-2023 is a resolution of the Akeley City Council transferring funds from the park enterprise fund in the amount of \$41,750.00 and re-designating those funds to the general fund per 2023 budget.
- **Motion by Dan Riggs to approve resolution 34-2023, seconded by Bobbie Wosika, passed.**
- Resolution 35-2023 is a resolution of the Akeley City Council transferring funds from the municipal liquor store enterprise fund in the amount of \$10,000.00 and re-designating those funds to the general fund per 2023 budget.
- **Motion by Bobbie Wosika to approve resolution 35-2023, seconded by Billy Krotzer, passed.**

Motion by Dan Riggs to adjourn at 5:21pm, seconded by Billy Krotzer, passed.

Respectfully submitted by:

Michaella Dunham

Deputy Clerk