

**AKELEY CITY COUNCIL
REGULAR MEETING
JANUARY 9, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from December 12, 2018 Regular Meeting
 - Minutes from December 27, 2018 Special Meeting
 - Minutes from December 31, 2018 Special Meeting
 - Treasurer's Report December
 - December Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for December
 - 2019 Regular Meeting Schedule – 6:00pm the Second Wednesday of every month at City Hall – no conflicting holidays
 - Commissioner Appointments
 - Resolutions
 - #1-2018 Consignments
 - #2-2018 Bank Signatories
 - #3-2018 Authorization of Payments Prior to Council Approval
 - #4-2018 Authorizing Wire automated Bank payments
 - #5-2018 EFT's
 - #6- 2018 AIS
 - #7-2018 Amendment to Resolution 23-2018
 - 2019 mileage reimbursement 58 cents per mile
 - Audit scheduled for April 1 & 2
 - Board of Appeal and Equalization: April 23, 2019 at 12 pm

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika
 - December Minutes

- Old Business
 - Pay Equity
 - Park Rules Review

- New Business
 - Capital Improvement Plan – Moore Engineering

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
FEBRUARY 13TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from January 9th, 2019 Regular Meeting
 - Treasurer's Report January
 - January Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for January
 - 2019 Calcium Chloride Contract

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock
 - Draft proposed ordinance change

- Parks – Billy Krotzer
 - Need for As-Built site plans for fulfillment of application for campground expansion
 - Proposal from Moore Engineering, Inc.

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika
 - January Minutes

- Old Business
 - Pay Equity
 - Park Rules Review – schedule meeting

- New Business
 - Akeley Community Public Restroom Committee
 - Resolution 8-2019: Renaming of Committee
 - Resolution 9-2019: to support application for MN DNR Grants

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
MARCH 6TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Liquor Store Wages/Positions
- Liquor Store Finances/Bathroom Remodel
- Campground Website
- Camp Manager Rules/Responsibilities
- Camp Rule to be Posted
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
MARCH 13TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from February 13th, 2019 Regular Meeting
 - Minutes from March 6th, 2019 Special Meeting
 - Treasurer's Report February
 - February Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for January
 - Hay Contract
 - City Property Reclassification
 - Letter from Brian Halbasch – Spring Flooding

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock
 - Pay change for bartenders and custodian

- Parks – Billy Krotzer
 - Park Manager Contract
 - Campground Rules

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika
 - February Minutes

- Old Business
 - Pay Equity
 - Ordinance change for liquor delivery

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
MARCH 27, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Compensation Policy Changes
- Wage Increases
- Pay Equity Report
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
APRIL 10TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from March 13th, 2019 Regular Meeting
 - ◆ February check numbers should have been 17150 - 17213
 - Minutes from March 27th, 2019 Special Meeting
 - Treasurer's Report March
 - March Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for March
 - Hay Contract
 - Resolution #10-2019 - WCA Administration to be Hubbard SWCD
 - Special Meeting Notice
 - FYI Board of Appeal and Equalization: April 23rd, 2018 at 12 pm
 - Council Members attending
 - FYI Kristi at Training in St. Cloud 4-23-19

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock
 - Electronic Pull tabs Contract

- Parks – Billy Krotzer
 - SEH bid for as-builts to obtain variance for Campground expansion
 - FYI Campground Website is up and running

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - 2018 CCR Drinking Water Report
 - Motion for Donation for Sentence to Serve for Park Clean-up (\$600)
 - FYI Spring Clean Up – May 11-12
 - Proposal for paving roads
 - 2nd and 34 Road Issue
 - Trailer with collapsed roof

- East Hubbard County Fire District – Bobbie Wosika
 - March Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business
 - Chuck Andress – Akeley HRA
 - Laura Hadrava – MnDOT Funding Update

- Public Forum

- Adjourn

LOCAL BOARD OF APPEALS

APRIL 23RD, 2019

12:00PM AKELEY CITY HALL

1. BOARD OF APPEALS

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
MAY 8TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from April 10th, 2019 Regular Meeting
 - Minutes from April 23rd, 2019 Special Meeting
 - Treasurer's Report April
 - March Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for April
 - Vote on waiver for Liability Coverage
 - FYI - Employee Evaluations – June Regular Meeting

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock
 - Liquor License for Paul Bunyan Days

- Parks – Billy Krotzer
 - Campground Seasonal Sites
 - Park/Beach Area

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika
 - April Minutes

- Old Business
 - Resolution #10-2019 - WCA Administration to be Hubbard SWCD
 - Akeley Community Projects Committee Report

- New Business
 - Peg Davies – Paul Bunyan Days
 - Porta Potties
 - Parade Permit

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JUNE 12TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from May 8th, 2019 Regular Meeting
 - Treasurer's Report May
 - March Permits Issued – 2

- **City Hall – Kristi Kath**
 - Administration Finance Report for May
 - Update to Resolution 28-2018
 - Margaret – 90 Day Letter
 - Budget Meeting in July
 - Ehlers Proposal for a Utility Study Update
 - FYI – Kristi will be at Clerks Conference June 26th – June 28th

- **Police Department - Jimmy Hansen**

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**
 - Trees at the park and patio

- **East Hubbard County Fire District – Bobbie Wosika**
 - May Minutes

➤ **Old Business**

- Akeley Community Projects Committee Report

➤ **New Business**

➤ **Public Forum**

➤ **Close Meeting - Department Head Employee Evaluations**

- Kelly VandenEykel
- Jimmy Hansen – Absent
- Lacey Hitchcock
- Kristi Kath

➤ **Adjourn**

**SPECIAL MEETING
JUNE 24, 2019, 4:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Presentation of 2018 Audit
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JULY 10TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from June 12th, 2019 Regular Meeting
 - Minutes from June 24th, 2019 Special Meeting
 - Treasurer's Report June
 - June Permits Issued – 1

- **City Hall – Kristi Kath**
 - Administration Finance Report for June
 - Resolution 11-2019 – State of MN Joint Powers Police Department
 - Resolution 12-2019 – Vacancy Margaret Bond Vorel
 - Motion to add account # 80011 to Resolution Signature Accounts
 - Bathroom Account
 - LAC Contract
 - Set date for Budget Meeting
 - Need information on any capital improvement projects

- **Police Department - Jimmy Hansen**

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**
 - Variance for more spots at campground not approved
 - Seasonal no electric or water
 - Docks at campground

- New golf cart

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**
 - Lift station pump replacement

- **East Hubbard County Fire District – Bobbie Wosika**
 - June Minutes

- **Old Business**
 - Akeley Community Projects Committee Report

- **New Business**

- **Public Forum**

- **Close Meeting - Department Head Employee Evaluations**
 - Jimmy Hansen

- **Adjourn**

**AKELEY CITY COUNCIL
REGULAR MEETING
AUGUST 14TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from July 10th, 2019 Regular Meeting
 - Treasurer's Report July
 - July Permits Issued – 0

- **City Hall – Kristi Kath**
 - Administration Finance Report for July
 - Council to appoint Bobbie Wosika to HRA
 - Akeley Seniors want to resurface parking lot
 - WHA School District Polling Place
 - Next Budget Work Session

- **Police Department - Jimmy Hansen**
 - National Night Out
 - Police Ride Along Policy
 - Police Sexual Assault Investigation Procedure

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**
 - Golf Cart
 - Slab for Wood/Ice

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**

- **East Hubbard County Fire District – Bobbie Wosika**
 - July Minutes

- **Old Business**
 - Akeley Community Projects Committee Report

- **New Business**

- **Public Forum**

- **Adjourn**

WORK SESSION
August 27TH, 2019
6:30pm Akeley City Hall

Budget for General Fund

- 1. Disbursements**
- 2. Revenue**
- 3. Levy**

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
SEPTEMBER 11TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from August 14th, 2019 Regular Meeting
 - Minutes from August 27th, 2019 Work Session
 - Treasurer's Report August
 - August Permits Issued – 0

- **City Hall – Kristi Kath**
 - Administration Finance Report for August
 - Preliminary Levy

- **Police Department - Jimmy Hansen**
 - Police Ride Along Policy

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**
 - 64 & 2nd St Project Update

- **East Hubbard County Fire District – Bobbie Wosika**
 - August Minutes

➤ **Old Business**

- Akeley Community Projects Committee Report
- Council members late applications – Nathan George & Elton Crandall

➤ **New Business**

➤ **Public Forum**

➤ **Adjourn**

**AKELEY CITY COUNCIL
SPECIAL MEETING
OCTOBER 3RD, 2019
6:30 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- End of Year Campground Review
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
OCTOBER 9TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from September 11th, 2019 Regular Meeting
 - Minutes from October 3rd, 2019 Special Meeting
 - Treasurer's Report September
 - September Permits Issued – 2

- **City Hall – Kristi Kath**
 - Administration Finance Report for September
 - Michael Smith Fire Call Bill
 - HRA-Janet Sheets

- **Police Department - Jimmy Hansen**
 - Police Ride Along Policy
 - Revising Domestic Abuse Arrest Policy per POST

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**

- **East Hubbard County Fire District – Bobbie Wosika**
 - September Minutes

➤ **Old Business**

- Akeley Community Projects Committee Report

➤ **New Business**

➤ **Public Forum**

➤ **Adjourn**

**AKELEY CITY COUNCIL
SPECIAL MEETING
NOVEMBER 7TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Liquor Store
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
NOVEMBER 13TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from October 9th, 2019 Regular Meeting
 - Minutes from November 7th, 2019 Special Meeting
 - Treasurer's Report October
 - October Permits Issued – 1

- **City Hall – Kristi Kath**
 - Administration Finance Report for October
 - Resolution #13-2019 – Resolution sponsoring Akeley Paul Bunyan Trail Riders for grant purposes to maintain Round River Drive
 - Resolution #14-2019 – Resolution adopting (lien or assessment) for unpaid charges
 - Resolution #15-2019 – Resolution of the Akeley City Council designating the annual city elections polling place
 - Set budget meeting in 1st week of December

- **Police Department - Jimmy Hansen**
 - Police Ride Along Policy

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**

- **East Hubbard County Fire District – Bobbie Wosika/Dan Riggs**
 - October Minutes

- **Old Business**
 - Akeley Community Projects Committee Report
 - Moore Engineering MSA

- **New Business**
 - Lorie Skarpness – Healing Hearts

- **Public Forum**

- **Adjourn**

WORK SESSION
December 3, 2019
6:00pm Akeley City Hall

Budget for General Fund

- 1. Disbursements**
- 2. Revenue**
- 3. Levy**

Water and Sewer Rate Increase

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
DECEMBER 11TH, 2019
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- **Roll Call**
- **Pledge of Allegiance**
- **Consent Agenda**
 - Minutes from November 13th, 2019 Regular Meeting
 - Minutes from December 3rd, 2019 Work Session
 - Treasurer's Report November
 - November Permits Issued – 0

- **City Hall – Kristi Kath**
 - Administration Finance Report for November
 - Resolution #16-2019 – Resolution to approve 2019 tax levy, collectible in 2020
 - Resolution #17-2019 – 101 Schedule and summary print
 - Resolution #18-2019 – Resolution to support application of Minnesota Department of Transportation Greater Minnesota Transportation Alternatives Program Grant
 - T & M Liquor License
 - FYI Audit scheduled for March 23rd, 2020

- **Police Department - Jimmy Hansen**
 - Police Ride Along Policy

- **Liquor Store - Lacey Hitchcock**

- **Parks – Billy Krotzer**

- **Water/Sewer/Maintenance Report – Kelly VandenEykel**

- **East Hubbard County Fire District – Bobbie Wosika/Dan Riggs**
 - November Minutes

- **Old Business**
 - Akeley Community Projects Committee Report
 - Moore Engineering MSA

- **New Business**

- **Public Forum**

- **Adjourn**

**SPECIAL MEETING
DECEMBER 30TH, 2019, 6:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Michael Smith Fire Call Assessment – Resolution 19-2019
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
 - Police Department Purchases
 - Maintenance Department Purchases
 - Admin/General Gov. Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- End-of-Year Transfer
 - Resolution No: 20-2019 \$6,203.07 (General)
 - Resolution No: 21-2019 \$5,212.96 (Police)
 - Resolution No: 22-2019 \$20,000.00 (Park/Gen)
 - Resolution No: 23-2019 \$5,000.00 (Liquor Store/Gen)
 - Resolution No: 24-2019 \$13,750.00 (Lighting Project Savings Account)
 - Resolution No: 25-2019 \$16,000.00 (Maintenance New Vehicle Savings Account)

Adjorn