

**AKELEY CITY COUNCIL
REGULAR MEETING
JANUARY 8, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from December 11, 2019 Regular Meeting
 - Minutes from December 30, 2019 Special Meeting
 - Treasurer's Report December
 - December Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for December
 - 2020 Regular Meeting Schedule – 6:00pm the Second Wednesday of every month at City Hall – November 11th is Veterans Day only conflict
 - Commissioner Appointments
 - Resolutions
 - #1-2020 Consignments
 - #2-2020 Bank Signatories
 - #3-2020 Authorization of Payments Prior to Council Approval
 - #4-2020 Authorizing Wire automated Bank payments
 - #5-2020 EFT's
 - #6-2020 AIS
 - 2020 Calcium Chloride Contract
 - 2020 mileage reimbursement 57.5 cents per mile (2019 was .58)
 - City Property Auction Approval

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - December Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
FEBRUARY 12TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from January 8th, 2020 Regular Meeting
 - Treasurer's Report January
 - January Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for January
 - Resolution 7-2020: Amending Resolution 2-2020
 - Resolution 8-2020: Accepting Akeley Community Project Fund Gifts
 - Local Board of Appeal & Equalization Meeting is on April 21st, 2020 at 11:30am
 - Ordinances being put on website

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - Midco Cleaning/Inspection Bid
 - KLM Inspection Bid

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - January Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business
 - Larry Holm – Needs letter from the city approving shelter in this area

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
FEBRUARY 20TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Letter of Approval for ARCC
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
MARCH 11TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from February 12th, 2020 Regular Meeting
 - Minutes from February 20th, 2020 Special Meeting
 - Treasurer's Report February
 - February Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for February
 - Elections – Mail-In Ballots
 - FYI – Audit 03/23/2020
 - FYI – Board of Appeal & Equalization 4/21/2020 at 11:20am
 - DNR Dave Schotzko- Meeting 3/17/2020 at 1:30pm Crow Wing River ATV Crossing Bridge

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Campground Managers Contract
 - Easter Egg Hunt

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - February Minutes
 - New Policies and Procedures

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
EMERGENCY MEETING
MARCH 19TH, 2020
1:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- City's Response to the COVID-19 Pandemic

Some suggested topics of discussion:

- City Hall being open to public
 - City Hall hours
 - Senior Center
 - Water/Sewer bills – pay late or lessen?
 - Meetings
 - Pass through window
- Resolution 9-2020: Resolution declaring a local emergency
 - Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
APRIL 8TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from March 11th, 2020 Regular Meeting
 - Minutes from March 19th, 2020 Emergency Meeting
 - Treasurer's Report March
 - March Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for March
 - Board of Appeal and Equalization - Alternate Meeting

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Campground Opening

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - City Clean-Up Postponed/Canceled
 - New Meter Irrigation Pond
 - Road Work – End of Graceson Water Line
 - 2019 CCR Drinking Water Report

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - March Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
MAY 13TH, 2020
6:00 PM VIA ZOOM**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from April 8th, 2020 Regular Meeting
 - Minutes from April 21st, 2020 Local Board of Appeal and Equalization
 - Minutes from April 23rd, 2020 Special Meeting
 - Treasurer's Report April
 - April Permits Issued – 2

- City Hall – Kristi Kath
 - Administration Finance Report for April
 - FYI – Approved for \$10,000.00 Source Water Protection Plan Implementation Grant

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Campground Opening

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - Crosswalk painting – 64 & 1st Street by church

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - April Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business
 - Laura Hadrava – TJ Melcher MNDOT Update

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
MAY 26TH, 2020
5:30 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call

- City Facilities Reopening
 - City Hall/ Senior Center
 - Akeley Municipal Liquor Store
 - Outdoor Ordinance?
 - Campground
 - Etc.

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JUNE 10th, 2020
6:00 PM VIA ZOOM**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from May 13th, 2020 Regular Meeting
 - Minutes from May 26th, 2020 Special Meeting
 - Treasurer's Report May
 - May Permits Issued – 1

- City Hall – Kristi Kath
 - Administration Finance Report for May
 - Vote on waiver for Liability Coverage
 - Renewal of County Attorney Contract
 - Special Meeting – Audit review (June 15, 16 or 22)
 - Return to regular in-house meetings?
 - FYI – Employee Evaluations – July Regular Meeting

- Police Department - Jimmy Hansen
 - National Night Out – August 4

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Continue to have campers sign waiver

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - May Minutes

- Old Business
 - Laura Hadrava – TJ Melcher and staff - MnDOT Project Choice
 - Akeley Community Projects Committee Report
 - Task order #2

- New Business
 - Laura Hadrava – TJ Melcher MNDOT Update

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
JUNE 22nd, 2020
5:30 PM VIA ZOOM**

Call the Meeting to Order

- Roll Call
- 2019 Audit Review and Presentation by auditor
- Akeley Community Projects Committee report and vote on Moore Engineering task order #2
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JULY 8TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from June 10th, 2020 Regular Meeting
 - Minutes from June 22nd, 2020 Special Meeting
 - Treasurer's Report June
 - June Permits Issued – 1

- City Hall – Kristi Kath
 - Administration Finance Report for June - FYI
 - Rescinding Resolution #9-2020 Declaring a Local Emergency

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - June Minutes

- Old Business
 - Akeley Community Projects Committee Report

- New Business

- Public Forum

- Closed Meeting – Department Head Employee Evaluations
 - Kelly VandenEykel
 - Lacey Hitchcock
 - Jimmy Hansen
 - Kristi Kath

- Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
JULY 28TH, 2020
4:15 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- National Night Out Discussion
- Resolution 10-2020 Acknowledging Donations
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
AUGUST 12TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from July 8th, 2020 Regular Meeting
 - Minutes from July 28th, 2020 Special Meeting
 - Treasurer's Report July
 - July Permits Issued – 4

- City Hall – Kristi Kath
 - Administration Finance Report for July – FYI
 - Work Session for 2021 Budget

- Police Department - Jimmy Hansen
 - National Night Out Update
 - Rental Ordinance

- Liquor Store - Lacey Hitchcock
 - NSF & Deposit Procedures

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - City Wide Clean-Up

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - July Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Moore Engineering Task Order #3

- New Business
 - Mary Thompson – Hubbard County CARE'S

- Public Forum

- Closed Meeting – Department Head Employee Evaluations
 - Kelly VandenEykel
 - Lacey Hitchcock
 - Jimmy Hansen
 - Kristi Kath

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
SEPTEMBER 9TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from August 12th, 2020 Regular Meeting
 - Minutes from August 26th, 2020 Work Session
 - Treasurer's Report August
 - August Permits Issued – 2

- City Hall – Kristi Kath
 - Administration Finance Report for August – FYI
 - Certification of Preliminary 2021 Levy
 - LAC Contract

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - 2nd and Marie Ave – Pave or wait 1 more year

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - August Minutes

➤ Old Business

- Akeley Community Projects Committee Report
- Rental Ordinance
- NSF & Deposit Procedures
- Liquor Store Storm Shelter Grants for Upgrades
- Hubbard County COVID-19 Business Assistance Program Participation Agreement

➤ New Business

- Richard Wahlin- Tree's being removed by his house

➤ Public Forum

➤ Adjourn

**AKELEY CITY COUNCIL
SPECIAL MEETING
OCTOBER 5TH, 2020
6:15 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Highway, Streets, and Roads New Truck Discussion
- Irrigation Field Work
- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
OCTOBER 14TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from September 9th, 2020 Regular Meeting
 - Minutes from October 5th, 2020 Special Meeting
 - Treasurer's Report September
 - September Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for September – FYI
 - H2O 5-year Plan?
 - Donation for Park Bathrooms

- Police Department - Jimmy Hansen
 - Update Use of Force Policy

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Park End of Season Work Session

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - MVI Quote
 - Sell Old Truck w/ Plow
 - Should We Sell Snapper Lawn Mower
 - New Plow for New Truck

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - September Minutes

- Old Business
 - City's Next Step with Hubbard County's "CARES" Grant
 - NSF/Deposit Procedures
 - LS Storm Shelter

- New Business
 - Akeley Ice Racers

- Public Forum

- Adjourn

WORK SESSION
October 28th, 2020
6:00pm Akeley City Hall

- 1. Campground End of Year Discussion**
 - **New Floor Covering**
- 2. Letter from Clasen Stegner and Schiessl**
 - **New Auditing Firm Discussion**

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
NOVEMBER 12TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from October 14th, 2020 Regular Meeting
 - Minutes from October 28th, 2020 Work Session
 - Treasurer's Report October
 - October Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for October – FYI
 - Resolution 11-2020 Acknowledging Donation
 - Resolution 12-2020 Certifying Election Results
 - Resolution 13-2020 Adopting Lien or Assessment for Unpaid Charges
 - Resolution 14-2020 Designating Polling Place
 - Resolution 15-2020 Sponsoring Akeley Paul Bunyan Trail Riders
 - Schedule Budget Meeting
 - New Laptop?
 - Holidays – City Hall Closed but Required to Work
 - Martin Luther King Day
 - President's Day
 - Veteran's Day

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Kelly VandenEykel

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - October Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Moore Engineering Bill

- New Business
 - No Jake Break Sign South on 64
 - Frank Lamb – Sewer Problem

- Public Forum

- Adjourn

WORK SESSION
December 4th, 2020
6:00 pm Akeley City Hall

Budget for General Fund

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

Discussion of water / sewer rate increase

Discussion of enterprise funds budgets

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
DECEMBER 9TH, 2020
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from November 12th, 2020 Regular Meeting
 - Minutes from December 4th, 2020 Work Session
 - Treasurer's Report November
 - November Permits Issued – 0

- City Hall – Kristi Kath
 - Administration Finance Report for November – FYI
 - Resolution 16-2020 to Approve 2020 Tax Levy, Collectible in 2021
 - Resolution 17-2020 101 Schedule and Summary Print
 - T&M Liquor License
 - Policy Change with New Paid Holidays
 - Set End of Year Meeting for December 29th

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Rezstream Reservation Problem Fixed

- Water/Sewer/Maintenance Report – Kelly VandenEykel
 - Street Sanding
 - Preventative Measures for Frank Lamb Residence
 - Grease dissolving unit installed in the line after Zappy's restaurant.

- Raise manhole by Frank Lamb's to allow for easier access and it is checked every other week.
 - Also Performing regular checks to one on 1st Street by Leonard's and Harry Lecy's.
 - Doing lift station reading twice a day instead of only once.
-
- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - November Minutes
 - \$20,000.00 to EHCDF New Truck

 - Old Business
 - Cole Nelson-MNDOT TH34 Project
 - Akeley Community Projects Committee Report
 - Task Order #2 Billing
 - Frank Lamb Old Insurance Claim

 - New Business

 - Public Forum

 - Adjourn

**SPECIAL MEETING
DECEMBER 29TH, 2020, 6:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
 - Admin/General Gov. Purchases
 - Police Department Purchases
 - Maintenance Department Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- End-of-Year Transfer
 - Resolution No: 18-2020 \$11,770.66 (Police)
 - Resolution No: 19-2020 \$20,000.00 (Park/Gen)
 - Resolution No: 20-2020 \$5,000.00 (Liquor Store/Gen)
 - Resolution No: 21-2020 \$13,750.00 (Lighting Project Savings Account)
 - Resolution No: 22-2020 \$3,300.21 (Maintenance New Vehicle Savings Account)

Adjorn

**EMERGENCY MEETING
DECEMBER 30TH, 2020, 5:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Resolution 23-2020 Amending Resolution 19-2020 Increasing Amount to \$25,000.00.
- Motion to Rescind Resolution 20-2020

Adjorn